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ANNUAL REPORT 1962

PORTSMOUTH
NEW HAMPSHIRE

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City Manager's Report

ROBERT C. VIOLETTE
CITY MANAGER

City of Portsmouth, New Hampshire

OFFICE OF THE CITY MANAGER

June 18, 1963

Honorable Mayor, City Council and Citizens
City of Portsmouth
Portsmouth, New Hampshire

Gentlemen:

It is my pleasure to submit to you the 1962 Annual Report. This report is complete in itself, but there is more information available at City Hall for those who wish to make use of it. The space is limited and makes it impossible to print reports of all the activities during the past year.

The City Council of 1962 has done an outstanding job, not only in adjusting salaries, but in many things that were accomplished. We ended the year with an unexpended balance of $90,019.79 in our appropriations and with a greater actual income than was anticipated. The major part of this balance will be used to reduce the 1963 tax rate.

Credit for our success is due to the help and advice which I have received from the Members of the City Council, City Employees and all the Citizens of Portsmouth.

I am grateful and deeply appreciate the outstanding work done by our local paper, the Portsmouth Herald, our two radio stations, WHEB and WBBX, and others, in keeping our Citizenry well informed of the activities of our local government.

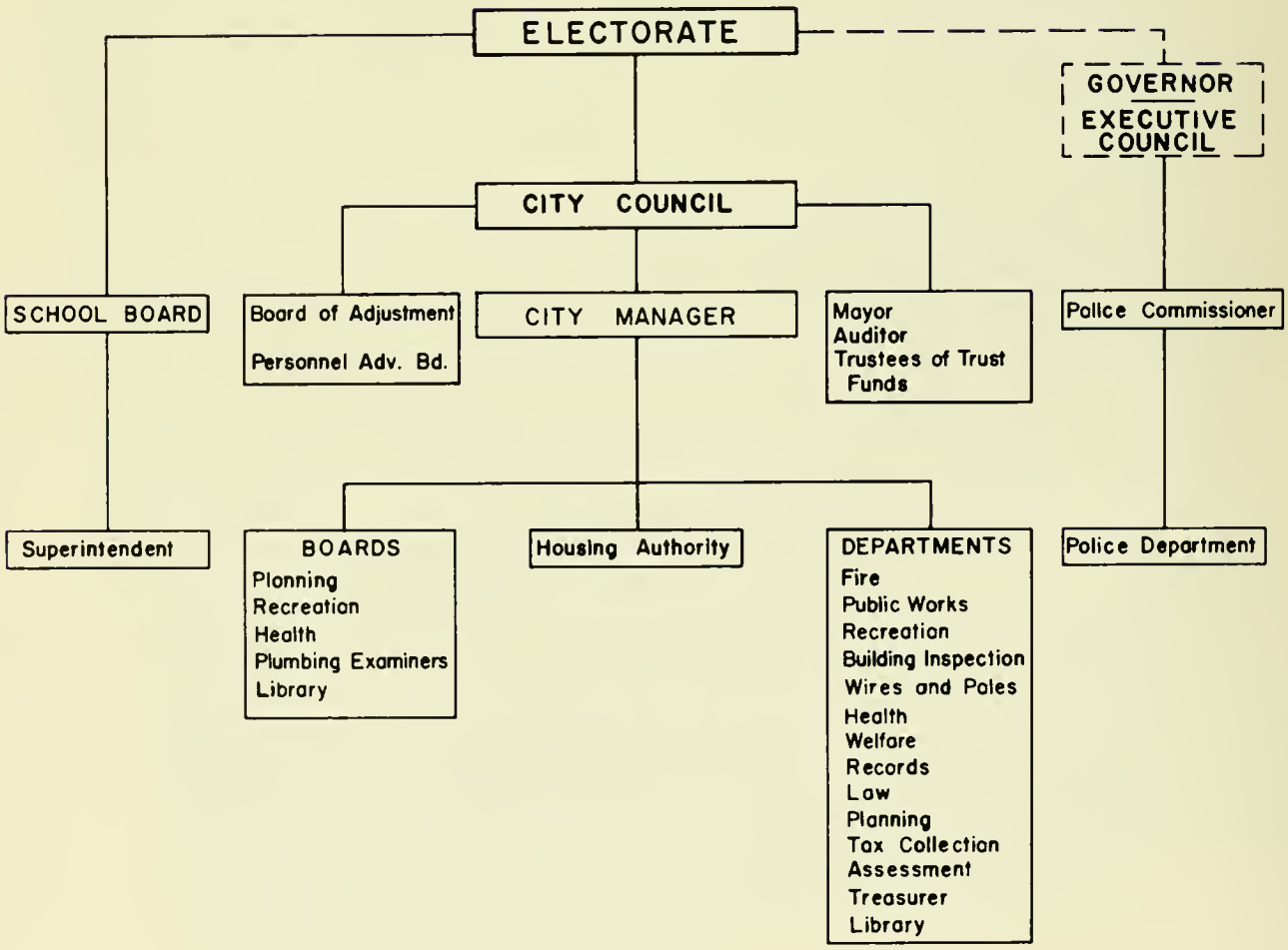
RCV:lzs

Sincerely submitted,

Robert C. Violette
City Manager

Municipal Organization Chart

City of Portsmouth, New Hampshire



Portsmouth City Council

LEFT TO RIGHT: Samuel A. McMaster, C. Richard Williams, Frank Butterworth, Jr., Robert E. Whalen, City Manager Robert C. Violette, Honorable Mayor John J. Wholey, City Clerk Thomas J. McDonough, City Attorney John C. Driscoll. Councilmen: Clayton E. Osborn, Peter E. O'Donnell, Timothy J. Connors and Ralph M. Gerth.

City Council Activities; 1962

Held 28 meetings (Includes Regular and Special Meetings)
Held 13 Sessions for Public Hearings
Passed: 24 Resolutions
Adopted: 25 Ordinances

Council Members: 9

Executive Department:

Robert C. Violette, City Manager
Mrs. Leda Z. Sombric, Clerk-Stenographer

Budget: $33,443.76

Council Activities - 1962

JANUARY

Elected John J. Wholey as Mayor.
Elected Robert E. Whalen as Assistant Mayor.
Adopted Resolution #3 Authorizing City Manager to Apply, Negotiate and Obtain Federal Financial Assistance for Sewage Disposal Facilities.
Voted to go on record as being willing to cooperate with Portsmouth Hospital authorities in the matter of new addition to Hospital.
Approved lease agreement between City and Lamothe Construction Company for use of land by City as skating rink at Maple Haven.
Adopted Resolution #2 Authorizing Expenditure of Funds.
Adopted Resolution #1 Authorizing Temporary Loan in Anticipation of taxes.
Adopted Resolution #5 (Honorary Citizen Resolution).
Accepted Robert E. Whalen's resignation from Board of Adjustment.
Elected Bruce Garfield, Elaine Krasker and John Cullen to Board of Adjustment.
Approved Mayor's reappointment of Arthur Gormon as Trustee of Trust Funds.
Adopted Rules and Regulations of City Council.
Held Public Hearing on Discontinuance of angle parking on Congress Street.
Held Public Hearing on 3-hour parking, Penhallow-Linden Street Area.
Held Public Hearing on ordinance extending Commercial District #1.
Passed Ordinance to allow three-hour parking in Penhollow-Linden Street off-street parking area for 15 cents.
Passed Ordinance extending Commercial District #1.
Held Second Reading Ordinance to Discontinue Angle Parking on Congress Street. Motion to pass defeated 7-1 vote.
Adopted Resolution #4 Appointing Herbert R. Hagstrom as Representative of City in Conjunction with Federal Aid on addition to Portsmouth Senior High School.

FEBRUARY

Confirmed Mayor's appointment to: Traffic and Parking Committee, South Mill Pond Committee, Committee on Election Laws and Charter Revisions, Committee to Study Fiscal Policy, Adult Education Committee.
Voted to donate $750 from Revenue Surplus Fund to USO.
Voted to grant permission to Radio Station WBBX to broadcast meetings of City Council.
Held Public Hearing for 1962 Appropriation Bill.
Passed 1962 Appropriation Bill.

MARCH

Approved Mayor's Proclamation for DeMolay Week.
Approved Mayor's Proclamation for American Legion.
Approved purchase of land near South Playground from J. Spencer Lilley.
Accepted Resignation of Samuel Cresto from Board of Adjustment.
Held Public Hearing on Ordinance to limit parking on Islington Street.
Held Public Hearing to Amend Mobilehome Ordinance.
Held Public Hearing to Ban Parking on Johnson Court and South Street.
Voted to send City Manager to Concord as City's representative at meeting of State Legislative Committee in regards to State Aid for Pollution Control Projects.
Adopted Resolution #6 Opposing Closing of Railway Express Agency, Inc., in Portsmouth.
Approved Mayor's Proclamation re: Pan-American Week.
Tabled petitions for sewer construction on Lafayette Road for further study and report.
Passed Ordinance to limit parking on Islington Street.
Passed Ordinance to Amend Commercial District #8.
Passed Ordinance to Amend Zoning Ordinance to allow for fallout shelters.
Tabled Ordinance to amend mobilehome ordinance.
Motion to reconsider location of sewage treatment plant defeated.

APRIL

Appointed James Varotsis to Zoning Board of Adjustment.

Held Public Hearing on Resolution to Approve Application for Reservation of low-rent public housing and financial assistance and authorizing cooperation agreement.

Held Public Hearing Appropriating money to purchase equipment.

Held Public Hearing Appropriating money to improve Community Center.

Held Public Hearing Appropriating money to repair Maplewood Avenue Bridge.

Voted to authorize City Manager to fill out and sign necessary forms regarding Certification of Workable Program for Community Improvement.

Adopted Resoultion #7 Appropriating $4,000 to defray additional expenses of City for improvements at Community Center.

Adopted Resolution #8 Appropriating money for purchase of equipment.

Adopted Resolution #9 Appropriating money for repairs to Maplewood Avenue Bridge.

Adopted Resolution #10 re: Bellamy Dam.

Tabled Resolution relative to Approval of Application for Reservation of low-rent Public Housing and financial assistance and authorizing Cooperation Agreement with Portsmouth Housing Authority.

Rescinded vote to pass Ordinance to ban parking on Johnson Court and certain portions of South Street.

Amend Rules and Regulations of Council as related to majority vote.

Rediscussed location of sewage treatment plant and voted to advise Governor and his Council that the consensus of Portsmouth City Council was to place plant on Pierce Island and Governor and his Council be requested to give ruling on matter of State aid.

Held Public Hearing petition for discontinuance of street or right-of-way between Hanover and Hill Streets.

MAY

Accepted resignation of Bruce Garfield from Zoning Board of Adjustment.

Adopted Resolution #12 pertaining to discontinuance of Public Highway Servitude.

Adopted Resolution #13 approving application for reservation of low-rent public housing and financial assistance and authorizing cooperation agreement.

Passed Ordinance to ban parking on Johnson Court and on South Street from Marcy to Blossom Street.

Held Public Hearing relative to ordinance for issuance of Licenses.

Held Public Hearing relative to petroleum products licenses.

Held Public Hearing for Ordinance relative to pinball licenses.

Held Public Hearing to limit parking on Chotham Street.

Held Public Hearing Resolution #11 Accepting Deed for High-Hanover Streets Redevelopment Project URNH-R2 and Authorizing Payment therefore.

Voted to ratify and confirm action of City Manager in retaining of Thomas E. Flynn, Jr., and Wyman P. Boynton, Attorneys, in conjunction with the City Attorney in action brought by the City of Dover, et al, vs. the City of Portsmouth concerning the Bellamy Replacement Facility to be acquired from the Government of the United States, with stipulation that payment of fees for said service of Attorneys Flynn and Boynton be paid from Contingent Fund.

Approved other action of City Attorney in regards to Bellamy Water Replacement Facility.

Adopted Resolution #15 concerning Anti-pollution Aid from State of New Hampshire.

JUNE

Passed Ordinance to rezone land easterly and westerly of Interstate Highway Route 1 By-Pass.

Passed Ordinance relative to issuance of licenses.

Passed Ordinance to Amend Chapter 9, Petroleum and its products.

Passed Ordinance to Amend Chapter 31, Pinball Machines.

Passed Ordinance to limit Parking on Southerly side of Chatham Street.

Adopted Resolution #11 accepting Deed for Certain land in area of High-Hanover Streets Redevelopment Project URNH-R2 and Authorizing payment therefore.

Appointed Robert O'Leary to Zoning Board of Adjustment.

Held Public Hearing on Ordinance to rezone land easterly and westerly of Interstate Highway Route 1 By-Pass.

Authorized City Manager to have Metcalf and Eddy proceed with plans and specifications for completion of Phase 1 of Master Sewer Plan.

Held Public Hearing on Ordinance Authorizing Purchases under $500.

Held Public Hearing on 1962 Salary Ordinance.

Held Public Hearing Resolution Authorizing $45,000 School Bond Issue.

Voted to retain local insurance agents' association as insurer for City for 1962-63.

Tabled Resolution #16 Approving Recertification of City's Workable Program.

Approved Revision to Supplemental Agreement # AF27 (604-481) regarding extension Water Service Contract at Pease Air Force Base.

Passed Ordinance Authorizing Purchases under $500.

Passed Resolution #14 Authorizing $45,000 School Bonds of City.

JULY

Voted to Purchase Mosquito Fog Spraying Machine.

Adopted Resolution #16 re: Urban Renewal Program.

Passed 1962 Salary Ordinance.

AUGUST

Held Public Hearing Ordinance extending Commercial District #15.

Held Public Hearing Ordinance to limit parking on certain streets in Pannaway Manor.

Held Public Hearing Prohibiting Parking Richards Avenue.

Held Public Hearing Ordinance to limit parking Dennett Street.

Held Public Hearing Ordinance Creating Commercial District #20.

Held Public Hearing Ordinance to extend Commercial District #18.

Held Public Hearing Ordinance to extend Commercial District #4.

Adopted Resolution #17 Providing for Discount and Penalties on Real Estate Taxes.

Voted to go on record as favoring a policy of cooperation with State of New Hampshire in matter of preservation of Governor Goodwin House.

Adopted Resolution #18 in memoriam of men killed in Pease Air Force Base crash.

Accepted deed to Taft Road.

Tabled Report on Insurance on City Buildings.

Tabled Middle Street Improvement Project.

Passed Ordinance extending Commercial District #15.

Passed Ordinance limiting parking on Streets in Pannaway Manor.

Tabled Ordinance to prohibit parking on Richards Avenue.

Passed Ordinance to limit parking on Dennett Street.

Passed Ordinance creating Commercial District #20.

Passed Ordinace to extend Commercial District #18.

Passed Ordinance extending Commercial District #4.

Adopted Resolution amending Resolution #13 (Resolution #19).

Authorized Mayor to appoint Committee in regards new Federal Building and New City Hall.

Accepted Farragut School Building on High Street from School Department.

Authorized City Manager sign agreement with Air Base for services at School at Base.

Authorized City Manager to proceed with construction of pumping station in location decided by firm of Metcalf and Eddy.

Held Public Hearing ordinance to rezone land on easterly sideline Woodbury Avenue, and Southerly corner Granite Street to general residence classification.

Held Public Hearing Ordinance to rezone Local Business District #9.

Held Public Hearing Ordinance Extending Business District #4.

Held Public Hearing Ordinance to allow City Manager to grant licenses to obstruct streets.

Voted to grant easement to New Hampshire National Bank for land at Daniel and Penhallow Streets.

Approved and Authorized Manager to sign deed from New Hampshire Port Authority for land on the northeasterly side of Market Street.

Passed Ordinance to rezone land at corner of Woodbury Avenue and Granite Street.

Passed Ordinance to rezone land at Corner of Woodbury Avenue and Echo Avenue.

Passed Ordinance extending local business District #4.

Passed Ordinance giving Manager Power to grant licenses to obstruct streets.

Accepted resignation of Ernest E. Stafford from Board of Adjustment.

SEPTEMBER

Authorized City Manager to go ahead with sewage extension line in South Street Area.

Appointed Peter Swanson to zoning Board of Adjustment.

Held Public Hearing Middle Street Improvement Project.

Voted to recommend certain site to GSA (General Services Administration) for new Federal Building.

OCTOBER

Voted to authorize City Manager to sell voting booths to town of Conway.

Voted to refer to State Legislature amendment to Charter regarding appointment of Personnel Advisory Board.

City Manager authorized to furnish offices vacated by School Department.

Voted to enter into agreement with Dorothy Pace Company regarding lease of old Farragut School Building.

Voted to grant permission to Downtown Associates to place bags on meterheads on legal holidays if bags are removed the next day.

Met with Rye Water District re: Water situation and voted to authorize City Manager to hire consultant.

Held Public Hearing Ordinance to ban Parking Miller Avenue.

Held Public Hearing Ordinance to ban Parking Islington Street, from Bartlett to Elm Court.

Held Public Hearing Ordinance to ban parking South Street, both sides from Miller to Broad Street.

Held Public Hearing to ban parking Lincoln Avenue, both sides from Junkins Street to Middle Street.

Held Public Hearing Ordinance to allow one hour parking on north side Market Street from Hanover Street to Deer Street.

Held Public Hearing Ordinance to extend no-porking zone on westerly side of Market Street.

Held Public Hearing Ordinance to extend hours for voting on Election Day.

Adopted Resolution extending invitation to New Hampshire Veterans of World War I to hold Convention (1963) in Portsmouth.

Adopted Resolution #22 Approving President Kennedy's Action in Cuban situotion.

Voted to go on record as not approving General Services Administration site selection for new Federal Building.

Tobled Ordinance to ban parking on Miller Avenue.

Tabled Ordinance to ban parking on Lincoln Avenue.

Passed Ordinnace to allow one hour parking on North side Hanover Street.

Tabled Ordinance to extend no-parking zone on Westerly side Market Street.

Adopted Resolution #21 Pledging Cooperation to Portsmouth Regional Development Corporation.

NOVEMBER

Voted to go on record as extending best wishes to John King in his election as Governor of the State of New Hampshire.

Tabled Ordinance to ban parking on Islington Street from Bartlett Street to a point fifty feet beyond Elm Court.

Passed Ordinance to extend no-parking zone on westerly side Morket Street.

Granted formal approval to plans for extension of water system in Rye.

Accepted presentation of Manager's Budget for fiscal year 1963.

Voted to donate $220 to aid Portsmouth Booster Club program for Portsmouth High Football Team ond Band.

Voted to send letter of thanks to Governor and Council ond Port Authority for good work done in bond issue for marine terminal.

Adopted Resolution #24 Authorizing Temporary Loan in anticipation of Taxes.

Adopted Resolution #23 Approving request of New Hampshire State Port Authority to Proceed with Construction of Phase 1 of Master Plan for Marine Terminal.

Empowered City Manager to begin survey for sewer tax plan.

DECEMBER

Granted Permission to State Deportment Public Works and Highways to Move Governor Goodwin House to new location.

Voted to extend $1,000 Grant for study for Wentworth Acres Urban Renewal Request.

Authorized City Attorney to draw deed from City to Coakley Heirs for certain piece of land in Cottage Street Area.

Adopted system authorizing Police Department to use envelopes rather than tickets to allow violators to mail fines to Police Station.

Portsmouth's Marine Facilities

Artist's Rendition of New Marine Terminal on Nobles Island — New Hampshire State Port Authority.

Discharge of salt
Market Street dock area

Motor Ship Melvin H. Baker discharging Gypsum
National Gypsum Company Wharf

Major Accomplishments

WATER LINE EXTENSIONS

Lincoln Avenue - Junkins Avenue to new hospital.

South Street - Elwyn Avenue to Miller Avenue.

Lafayette Highway - Sagamore Creek to Yoken's Restaurant.

Town of Greenland; on Tuttle Lane for a distance of approximately 2500 feet. Pipe and fittings furnished by Greenland.

Town of Greenland - Route 151. Replace 1000 feet of 2 inch water main with 6 inch main.

SEWER LINE EXTENSIONS

Elwyn Road to Willard Avenue — $201,000.

Lafayette Highway Pumping Station — $115,000.

Started South Mill Pond Sewer — $22,000.

STREETS, SIDEWALKS, AND BRIDGES

Asphalt Resurfacing

Congress Street from Vaughan Street to Islington Street.

Islington Street from Congress to Bartlett Street.

Bartlett Street from Islington to Clinton Street.

South Street from Lafayette Highway to Miller Avenue.

Maplewood Avenue from B&M R.R. track to overpass and including Raynes Avenue.

Streets within Westfield Park.

Islington Street from Elm Court to Grenland Road — $8,959.65.

Woodbury Avenue from compact area line to Interstate Highway — $5,286.75.

Lincoln Avenue from Middle Street to Junkins Avenue — $10,494.

Miscellaneous

Sidewalk construction was extended in different parts of the community where most needed.

Constructed new municipal waterfront landing at end of Gates Street.

Constructed new municipal landing for dumping snow into river at end of Daniel Street.

Repaired westerly side of Maplewood Avenue bridge.

Sanitary fill procedures were carried on within the Peverly Hill Road area which proved very satisfactory to the land owners and to the people using the area for public dumping purposes.

Highway Department equipment purchases consisted of the following:

2 sidewalk plows	$11,250
1 street sweeper	11,744
1 garbage truck	11,295

MAJOR CIVIC AND PUBLIC IMPROVEMENT ITEMS

Completion of new high school addition — $314,000.

Completion of floor and front of Library building.

Housing for the Elderly projects as approved by the City Council.

Distribution of surplus commodities under Welfare Director supervision.

An area within the central fire station building was constructed by the firemen for the storage of such commodities. The firemen and Lewis McNeal assisted in packaging and distribution.

Purchased three additional voting machines.

Urban Planning Assistance Program participation for the development of a new Zoning Ordinance. The City's contribution toward this State supervised program was $2,250.00.

Installation of large electric fan in Community Center gymnasium. Toilets and basement quarters were improved at a cost of $4,000.

Parks received special attention and care under supervision of Mrs. Leroy Harmon with many evergreens and flowers being planted.

Traffic lights received new look by installation of large red lights throughout community's traffic pattern.

New signs purchased to direct and facilitate traffic flow to downtown area.

Parking tokens adopted January 22, 1962 with first sale taking place in May. Seventy- five thousand tokens purchased at $20.00 per thousand and were sold to merchants at $1.50 per roll of thirty. Total tokens sold — $14,000.

1961 Annual Report awarded first place in the State of New Hampshire and considered of autstanding merit by New England Council.

Future Planning

The need for public improvement programming is acknowledged and to this extent future planning includes following projects:

- Extension of Lafayette Highway water main from end of 1962 project to Peverly Hill Road.
- Paint and repair Islington Street Standpipe.
- Sewer extension — Willow Lane to Mechanic Street.
- Two sewerage pumping stations — Mechanic Street and the corner of Deer and Market Streets.
- Sewerage treatment plant — Pierce Island
- Repair of easterly side of Maplewood Avenue bridge — $3,500.
- Reconstruction of Middle Street — $62,500.
- Resurfacing and completion of Elwyn Park Streets.
- Continuation of sidewalk improvement program.
- Surface treatment will be applied to about forty-five streets in the City.

Boards and Commissions

BOARD OF HEALTH
S. Gerard Griffin, M.D.
Arthur J. Healey, Secretary
William A. Ruel, D.M.D.

PLANNING BOARD
Robert C. Violette, ex-officio
Nat S. Stevens, ex-officio
Timothy Connors, ex-officio
Henry Berounsky
George Wamersley
Joseph J. Shanley
John W. Durgin, Sr.
David Sanderson, Vice Chairman
Edward Burnham, Chairman

ZONING BOARD OF ADJUSTMENT
Alfonso Cabrera
Robert O'Leary
James Varotsis
Elaine Krasker
Peter V. Swanson
Barbara Griffin, Vice Chairman
John W. Cullen, Chairman

PERSONNEL ADVISORY BOARD
Francis T. Tucker

TRUSTEES OF THE TRUST FUND
Arthur F. Brown, Jr., Chairman
Arthur Gorman
Miss Dorothy F. Lear, Clerk

LIBRARY TRUSTEES
Richard H. Jerauld
Philip F. Gray
Mrs. Natalie Fenwick
Mrs. Nancy R. Beck
Colonel Henry B. Margeson
Richard H. Hay (Mercantile)
E. Curtis Matthews (Mercantile)

RECREATION COMMITTEE
Mrs. Mary E. Warner
George W. Ford
Samuel Kline
Arthur Clough
Miss Keith Bickford
John J. Leary
Ralph Atwell
Norman Landry
Forrest E. Hodgdon

BOARD OF EDUCATION
John W. Durgin, Jr.
Wyman P. Boynton
Philip F. Gray
Charles J. Griffin
Dr. Paul E. Harvey
John J. Hassett
Philip W. Hodgdon
William H. P. Hopley
Dr. Rubin I. Jaffe
Mrs. Alice M. Lee
Mrs. Louise F. McGee
Warren Nickerson

HOUSING AUTHORITY
Lawrence E. Mulloney, Chairman
Orman R. Paul
Saverio M. Giambalvo
Frank E. Paterson
Alonzo W. Parks
Edward J. Abbott, Executive Director
Robert H. McCann, Assistant Director

POLICE COMMISSION
J. Paul Griffin, Chairman
Morris Silverman
George B. Ward

CIVIL DEFENSE
Edward L. Butler, Director

TRAFFIC AND PARKING COMMITTEE
Samuel A. Master, Chairman
C. Richard Williams
Clayton E. Osborn
Keiven E. Gillis
Morris C. Foye
Henry W. Berounsky
Robert H. McCann
Edward J. Ingraham (resigned)
Albert C. Wennberg, ex-officio
Nat S. Stevens, ex-officio
Robert C. Violette, ex-officio
Frederick Crompton, Fire Chief
Martin O. Betz, Marshal

COMMITTEE ON ELECTION LAWS AND CHARTER REVISIONS
Robert E. Whalen, Chairman
Mrs. Eileen D. Foley
Francis J. Riordan
Raimond Bowles
Mrs. Alberta Clay
John C. Driscoll, ex-officio

COMMITTEE TO STUDY FISCAL POLICY
James R. Kelley, Chairman
Mrs. Eileen D. Foley
Robert A. Shaines
Robert E. McLaughlin
Albert J. Rockwell
Guile H. Ford

ADULT EDUCATION STUDY COMMITTEE
Frank Butterworth, Jr.
Miss Margaret M. Ballard
Herbert R. Hagstrom

CITIZENS' ADVISORY COMMITTEE AND ITS SUB-COMMITTEES . . .

. . . ADVISORY COMMITTEE
Arthur Berry
Aaron Goldin
Edward Burnham
Peter Collins
Wyman Boynton
Lucien O. Geoffrion
Simes Frink

. . . MINORITY GROUP HOUSING
Sheldon Goodman, Chairman
Frank Butterworth
Leo Dobben
Cicero A. Lewis
Rev. John Papandrew

. . . CODES AND ORDINANCES
Frederick E. Pillsbury, Chairman
Robert McCann
Miss Margaret M. Ballard
Alvin Taylor
James R. Kelley

BUILDING COMMISSION
Fire Chief Frederick Crompton
Dr. S. Gerard Griffin, M.D., Chairman
Planning Director, Albert C. Wennberg

Administrative Officers

CITY CLERK	Thomas J. McDonough
CITY AUDITOR	Wilfred E. Young
CITY ASSESSOR*	Lucien O. Geoffrion
TAX COLLECTOR	James P. Healy
CITY TREASURER	Mrs. Teresa B. Demarais
CITY ATTORNEY	John C. Driscoll, Attorney-at-Law
BUILDING INSPECTOR	Lewis M. McNeil, Sr
SANITARY INSPECTOR and CITY PHYSICIAN	Dr. S. Gerard Griffin, M.D.
CITY MARSHAL	Martin O. Betz
FIRE CHIEF	Frederick R. Crompton
DIRECTOR OF WELFARE	Mrs. Mildred Riese
DIRECTOR OF PLANNING	Albert C. Wennberg
DIRECTOR OF PUBLIC WORKS	Nat S. Stevens
SUPERINTENDENT OF SCHOOLS	Herbert R. Hagstrom
ASSISTANT SUPERINTENDENT OF SCHOOLS	Paul L. O'Neil
CLERK OF COURT	Lois S. Van Bubar
ASSOCIATE JUDGE	Samuel Levy, Attorney-at-Law
MUNICIPAL JUDGE	Thomas E. Flynn, Jr., Attorney-at-Law
DIRECTOR OF RECREATION	Frederick Watson
LIBRARIAN, PUBLIC LIBRARY	Miss Dorothy M. Vaughan
SEALER OF WEIGHTS AND MEASURES	William A. Thomson
DOG OFFICER	Edward J. Flahive
FIRE ALARM SUPERINTENDENT and WIRE AND POLES INSPECTOR	Arthur M. Patterson
PLUMBING INSPECTOR	Edgar F. Wood

* Resigned 10/1/62. Mrs. Barbara Leroux appointed Acting Assessor

New Portsmouth Hospital Construction — South Mill Pond Shore and Junkins Avenue.

Department of Records

Thomas J. McDonough, City Clerk

Mrs. Isabelle Surette, Clerk-Stenographer

Mrs. Kathleen W. Thomits, Clerk-Typist

Budget: $20,581.20

VITAL STATISTICS

Births	666
Marriages	429
Deaths	221
Still-births	14
Marriage Filings	457

SELECTIVE SERVICE REGISTRATIONS

192

ELECTIONS

Primary and General State Election

Eligible Voters	11,523
Votes Cast	6,987
% Voting	60.5

LICENSES AND PERMITS

Taxicab Permits	27
Taxi Operators Licenses	94
Pinball Licenses	28
Bicycle Licenses	1300
Dog Licenses	1475
Misc. Licenses and Permits	141

JURY DRAWINGS

Grand	19
Petit	34

UNIVERSAL COMMERCIAL CODE FILINGS

2122

MISCELLANEOUS RECORDINGS

92

METER TOKENS

Rolls Sold	9509

Assessment Department

GROSS VALUTION — Portsmouth's Gross Property Valuation in 1962 was $54,672,765, an increase of $1,306,495 over the 1961 valuation.

VETERAN'S EXEMPTIONS — Veteran's exemptions granted, amounted to $1,329,950, an increase of $21,700 over the previous year.

NET VALUATION — Portsmouth's Net Valuations, from which the tax rate was calculated, was $53,342,815; and increase of $1,284,795.

INVENTORIES — This office distributed 6,470 property inventory forms. Of these 5,397 were returned and processed.

VETERAN'S EXEMPTIONS — 1,316 exemption forms were mailed to property-owning veterans. Of these 1,245 were granted after investigation of claims and statements on forms.

NUMBER OF PROPERTY TRANSFERS — The number of property transfers in 1962 totaled 523; each involving an analysis and comparison of sale price with assessment. In addition each transfer necessitates changes in Master Cards, Name Cards, Stencils, Street Book, etc.

MORTGAGE RECORDS — The number of mortgages recorded in 1962 totaled 617; each involving a comparison with assessed valuations.

BUILDING PERMITS — The Building Inspector turned over to this department notices of 309 Building Permits totaling $3,110,302, each involving individual check to further refine the assessment of particular property.

POLL TAX WARRANT — The Poll Tax Warrant was prepared, listing the names of 7,526 persons eligible, with 2,207 veterans exempted.

HEAD TAX WARRANT — The Head Tax Warrant was prepared listing the names of 9,733 persons.

REAL ESTATE WARRANT — A Real Estate Warrant was prepared in duplicate listing 7,003 parcels, with a total net assessment of $53,342,815 and calling for the raising of $2,749,704.00 in taxotion.

Lucien O. Geoffrion, Assessor

Mrs. Barbara Leroux, Clerk-Stenographer

Mrs. Lee Rosen (Part Time) Clerk-Typist

Budget: $16,704.30

TAX RATE — A tax rate of $51.50 per thousand of valuation was determined on August 28th. Portsmouth was the only city in the State to keep the same rates as the previous year.

ABATEMENTS — Of the 7,003 parcels assessed amounting to $2,764,756.00 in tax bills, as of this date 104 persons have been granted abatements totaling $7,578-.85 in tax money.

N. H. RAILROAD STOCK TAX — A list of all New Hampshire Railroad Stock owned by residents of the City was prepared, as required by law, and forwarded to the State Tax Commission.

BANK STOCK — A list of all bank stock owned by residents of the City was prepared and included in the real estate warrant.

Subdivision Area — Elwyn Park

Pleasant Street Subdivision — Elwyn Park

COMPARISON OF ASSESSED VALUATION

	1961	1962
Land and Buildings	32,674,745.00	33,746,315.00
Mill Property	674,500.00	923,500.00
Electric Plants	16,680,000.00	16,440,000.00
House Trailers	121,600.00	69,900.00
Petroleum and Gas Lines	43,000.00	59,400.00
Stock in Trade	2,535,350.00	2,845,900.00
Vehicles	—	300.00
Boats	140,650.00	153,225.00
Horses	300.00	—
Cows	9,300.00	9,300.00
Neat Stock	850.00	450.00
Pheasants	500.00	500.00
Hogs	800.00	500.00
Pumps and Tanks	29,175.00	30,425.00
Road Building Machinery	378,900.00	299,500.00
Portable Mills	76,600.00	93,550.00
Total Gross Valuations	$53,366,270.00	$54,672,765.00
Veteran's Exemptions	1,308,250.00	1,329,950.00
Net Valuation	$52,058,020.00	$53,342,815.00

Office of Tax Collector

James P. Healy, Tax Collector
Mrs. Genevieve Caldwell, Assistant Collector

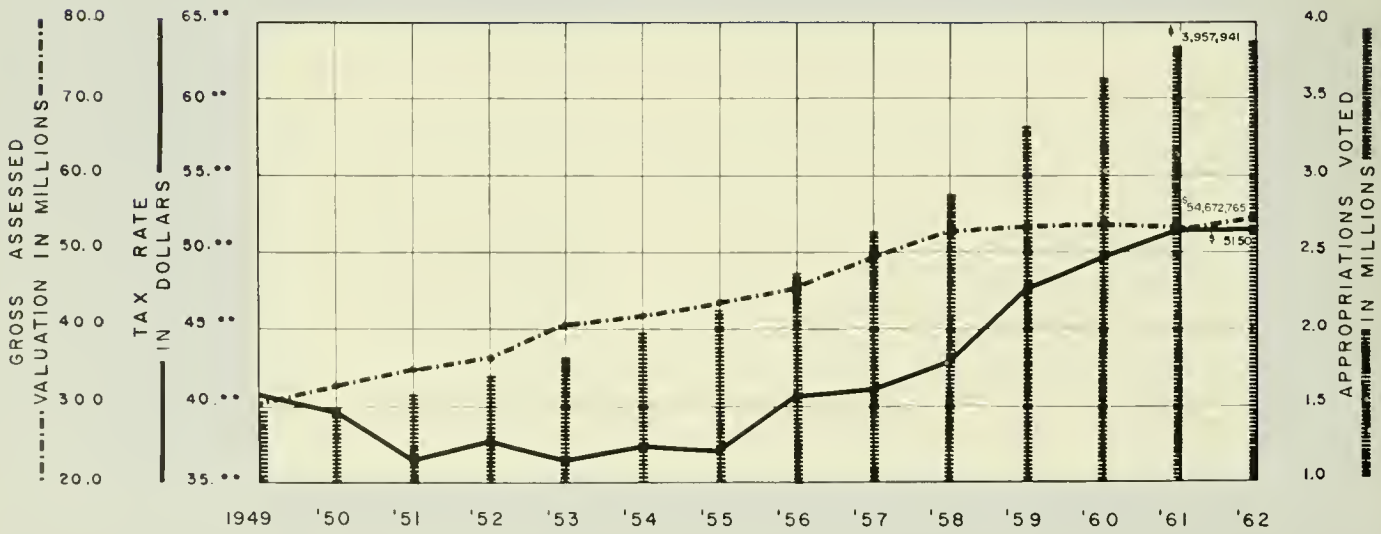
Budget: $14,588.00

Amount of Real Estate Warrant	$2,747,154.98
Amount of Real Estate collected by December 31, 1962	2,533,333.22
1962 Real Estate Discount	19,289.03
1961 Real Estate collected in 1962	198,038.82
Misc. Property collected up to December 31, 1962	1,685.43
Amount of Head Tax Warrant	48,665.00
Head Tax Collected for 1962 plus penalty	33,022.00
Head Tax collected for 1961 in 1962 plus penalty	13,809.00
Misc. Head Tax plus penalty	527.50
Amount of Poll Tax Warrant	15,052.00
Poll Taxes collected up to December 31, 1962	10,036.00
1961 Poll Taxes collected up to December 31, 1962	3,822.00
Misc. Poll Taxes collected up to December 31, 1962	140.00

AUTO REGISTRATIONS

1960	
11,343	
$139,581.11	
1961	
11,930	
$152,286.00	
1962	
12,270	
$148,601.19	

TAXATION TRENDS — 1962



Office of City Treasurer

Mrs. Teresa Demaris, Treasurer

Mrs. Elizabeth Dalla Mura (Part Time)

Budget: $9,222.50

Balance (all accounts) January 1, 1962	$1,170,949.94
Total Receipts for 1962	6,284,245.55
Total Disbursements for 1962	6,689,791.94
Balance December 31, 1962	765,403.55
Total Salaries and wages	2,546,274.14
Total Withholding Tax paid to the District Director of Internal Revenue (931 employees)	351,436.23
Total withheld for social security	61,364.75
Other Deductions	143,032.63

BORROWINGS

Tax Anticipation Loan for 1962		1,600,000.00
Rate of Discount:	$800,000.00 1.61%	
	800,000.00 1.25%	
Junior High School Boiler Bond Issue		45,000.00
Rate of Interest	2.20%	
Expense of Issue	$386.87	

INVESTED TREASURY BILLS

Accrued Interest ending December 31, 1962	
(1960 Sewer Bond)	46,550.50
1962 Municipal Funds	1,003.33

POLICE DEPARTMENT RECEIPTS

Parking Meter Fines	7,350.00
Municipal Court Fines	8,000.00

RECEIPTS FROM STATE OF NEW HAMPSHIRE

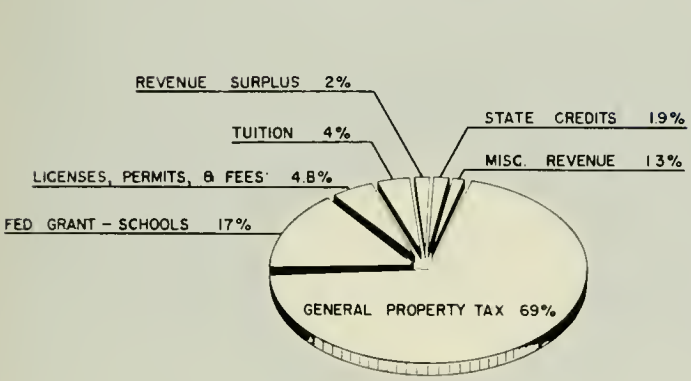
Interest and Dividends Tax	30,879.57
State Aid (Bonded Debt)	61,428.92

AUTO REGISTRATIONS

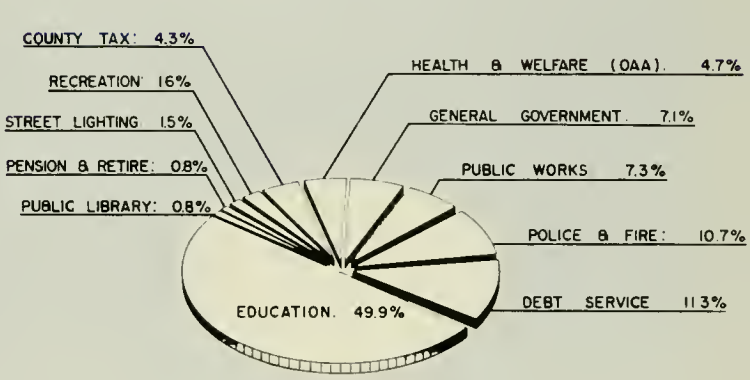
1959 — $133,962.48	1961 — $152,286.00
1960 — $139,581.11	1962 — $148,601.19

THE BUDGET DOLLAR — 1962

WHERE IT CAME FROM



WHERE IT WENT TO



Division of Accounting

Wilfred E. Young, City Auditor

Edward L. Butler, Accountant

Constance R. Howell, Clerk-Typist

Budget: $24,755.31

The total cost of operating the finance department for the year amounted to $20,264.54 including the cost of the annual audit by the State Tax Commission which amounted to $1,365.11.

Payrolls were processed for 931 municipal employees for a total expenditure of $2,546,274.14 with deductions for income tax, social security, retirement, blue cross and insurance amounting to $555,833.61.

The cost of municipal services continued their trend to ever increasing costs with an annual budget of $3,957,940.80 which represents an increase of $107,126-.25 or 2.8% over the preceding year.

We were, however, fortunate that our actual revenue other than taxes reached a new high of $1,373,862.39 representing an increase of $114,790.84 over the preceding year and allowing the tax rate to remain at the 1961 level of $51.50 per thousand.

The effectiveness of our appropriation control system was again demonstrated with a total expenditure of $3,867,921.01 representing 97.7% of the annual budget total of $3,957,940.80 for an operating margin of 2.3%.

Loans in anticipation of taxes amounted to $1,600,000 at a total cost to the city of $17,377.80, however, the rates of 1.61% in January and 1.25% in June gave sample testimony to the excellent credit rating the city has long enjoyed.

Bonds to the extent of $45,000 were issued in August for the purpose of replacing the boilers at the Junior High School; due to the short maturity period of three years the issue was favorably received and excellent rate of 2.2% was obtained.

The growth of our municipal operation for all departments and funds is reflected by our receipt total of $6,284,245.55 and a disbursement total of $6,689,791.94 for the year 1962.

The municipal Water Department reached a new high in sales for the year of $294,536.11 with a final net profit of $19,175.58 and cash in the bank of $18,047.72; it should be borne in mind, however, that the assets constructed by the federal government have not as yet been accepted by the City and are not therefore, reflected in our present asset structure or our depreciation schedules.

40 Acre Borthwick Industrial Park Area PIDC — Route 95

Cable ship "Long Lines" owned by Transoceanic Cable Company, a subsidiary of American Telegraph & Telephone Co. Moored at Simplex Wire & Cable Company plant in Newington, N. H. on her maiden voyage for first consignment of cable. Built in West Germany the "Long Lines" will lay the first direct telephone cable between the United States and Europe.

Public Works Department

Sanitary fill area fill and cover Peverly Hill Road

Nat S. Stevens, Superintendent
Ernest Levasseur, Assistant Superintendent
John Marcello, Highway Foreman

Budget: $414,260.70

CONTINUED STREET AND SIDEWALK MAINTENANCE PROGRAM

Resurfaced with Asphalt:

Congress Street from Vaughan to Islington.
Islington Street from Congress to Bartlett.
Bartlett from Islington to Clinton Street.
South Street from Lafayette Highway to Miller.
Maplewood Avenue from railroad tracks to overpass including Raynes Avenue.
Westfield Park.

SIDEWALKS: Sidewalk construction was extended in different parts of the City where most needed.

Master Sewerage Plan Development

Artist's Rendition of Proposed Sewerage Treatment Plant — Pierce Island Metcalf & Eddy, Engineers. (Ports. Herald Photo)

LAFAYETTE ROAD PROJECT

Sewerage Construction

Sewer Syphon Construction

Completed Sewerage Pump House

OTHER PROJECTS COMPLETED

Repaired westerly side of Maplewood Avenue Bridge.
Constructed new landing for dumping snow — end of Daniel Street
Widened Islington Street.
Constructed new landing — end of Gates Street.

NEW EQUIPMENT PURCHASED

2 Sidewalk Plows	$11,250.00
Street Sweeper	11,744.00
Garbage Truck	11,295.00

ROAD MATERIALS USED

Sand	796 tons
Gravel	3,686 tons
Asphalt	27,869 gallons
Cold Patch	846 tons
Hot Top	4,067 tons
Stones	826 tons
Fill	9,736 tons

Water Division

Arthur Southard, Foreman
Frederick Keen, Assistant Foreman
Miss Marvis Rose, Cashier
Miss Patricia A. Moore, Clerk-Typist

Budget: $290,208.95

WATER CONSUMPTION	TOTAL GALLONS	AVERAGE DAILY CONSUMPTION	REVENUE
1960	1,420,308,300	3,890,779	$274,827.85
1961	1,578,057,800	4,323,446	$284,337.40
1962	1,534,069,600	4,202,930	$294,536.11

ACCOMPLISHMENTS

WATER EXTENSIONS:

South Street to Elwyn Avenue	800 ft. 10" C.I.
Tuttle Lane - Greenland	2500 ft. 6" C.I.
Junkins Avenue	175 ft. 6" C.I.
Lafayette Road	12 ft. 6" C.I.
	32 ft. 8" C.I.
	1728 ft. 10" C.I.
Seybolts Crossing	80 ft. 6" C.I.
Dinner Horn	165 ft. 2" Copper

NEW MAINS:

So. Newington Road	1000 ft. 6" C.I.
Banfield Road	812 ft. 10" C.I.
Cumberland Dairy	900 ft. 3" Steel
Versailes Avenue	200 ft. 2" Galv.
Howard Johnson's	500 ft. 2" C.I.
Oak Street	260 ft. 2" Galv.
Alumni Drive	710 ft. 2" Copper

NEW HYDRANTS: 13 **REPLACED HYDRANTS: 10**

Street Improvement — Bartlett Street

Street Improvements — Islington Street

New Snow Dumping Area

Department of Education

Herbert R. Hagstrom, Superintendent of Schools
Paul L. O'Neil, Assistant Superintendent

Budget: $2,134,049.19

The cost of education will continue to rise in the years to come with increasing enrollments, higher salaries and increased cost of materials. School costs are figured on a per pupil basis. Portsmouth has dropped from sixth place to ninth place in per pupil cost for grades K-VIII since 1961-1962 and has moved from tenth to ninth place for grades IX-XII.

Year	Enrollment	Total Expenditure
1960	5870	$1,806,980.83
1961	6134	1,912,665.20
1962	6366	1,965,011.14

COST PER PUPIL OF AVERAGE ENROLLMENT

1960	1961	1962
$307.89	$313.65	$320.35

AVERAGE MEMBERSHIP 1961-62

		Cost per Pupil
Senior High	1699	$417.43
Junior High	875	402.28
Elementary	2930	272.19
Kindergarten	687	164.73
Total	6191	$320.35

AVERAGE SCHOOL MEMBERSHIP	6056.0
Average Daily Attendance	5681.2
Average Daily Absence	374.8
Percentage of daily attendance	93.8

NUMBER OF CHILDREN - SCHOOL CENSUS 1962

Under 5 years of age	2614
5 - 8	1954
8 - 14	2969
14 - 19	1975

NON-RESIDENT PUPILS ATTENDING SCHOOLS

Greenland	67	North Hampton	1
New Castle	46	Hampton Falls	1
Newington	30	Deerfield	1
Rye	216	Barrington	1
Stratham	2	Rochester	1
Candia	1		

Senior High - 365 Junior High - 50 Elementary - 4

There were over fifty percent of the graduates of the Class of 1962 admitted to institutions for advanced study and these graduates were awarded over $120,000 in scholarships.

This past April our Senior High School was evaluated under the supervision of the Association of Colleges and Secondary Schools. The report contained many complimentary statements and their recommendations are being studied by staff and administration to adopt those which will strengthen our program.

The honors program at the elementary and secondary levels is providing a challenge to the more able students in our schools and has created a better school attitude toward success in academic work.

Our speech therapy program, which is a cooperative adventure with the Portsmouth Rehabilitation Center continues to be an excellent investment for the educational improvement of our young people.

The Board of Education voted to request the City Council to add $4500 to the School budget so that we could provide assistance to the emotionally disturbed young people in our classrooms at the Portsmouth Mental Health Clinic.

All plans have been completed to offer our Adult Education Program, Monday evenings from 7:30 to 9:30 p.m. with the first classes starting in February

TRUST FUNDS

Date of Creation	Name and Purpose
1834	**Mary Clark** — Annual interest be expended in awards for most deserving child in public schools.
1834	**Horace A. Haven** — Interest be used in furnishing High School Committee Medals-awards at annual exhibition each year.
1868	**Frank Jones** — High School Committee make additions to library at High School.
1895	**Martha A. DeMerritt** — Interest be used to purchase books for boys' High School Library.
1908 - 09	**Lewis A. Drake** — Interest High School library on English, Church History and Literature, for instruments.
1917	**Annie Fields** — To advance higher education to those who can't afford to do so.
1925	**T. A. Harris** — Industrial Training in High School.
1943	**Theodora Lyman** — Humane Education.
1954 - 55	**Gray Scholarship** — Tech. Education in Mechanical or Domestic Arts or any liberal education. Competitive Exam. If no candidate before August 1, each year, money divided equally.

1963. Miss Margaret Ballard is acting director of this program along with the guidance of the Advisory Adult Education Committee.

The completion of a twelve room addition at the Senior High School enabled us to move the ninth grade students from the Junior High School to the Senior High in September. The additional rooms give us a capacity of 1860 students but this building will be taxed in the next few years as our present enrollment in 1726, and is expected to approach the 1800 mark in 1963.

The Central Administrative Offices were moved to a wing of the former Senior High School Building on Islington Street; the seventh grade was moved from the former Senior High Building on Islington Street to the Junior High School, thus decreasing the overcrowding at the Junior High. We have an enrollmnt of 866 in this building which was built to house 750 students.

The old Farragut building on High Street was turned over to the City and students were transferred to the former Senior High Building on Islington Street.

Also, looking ahead, we will be building a ten room addition at Pease Air Force Base, as the Elementary School facilities at Pease are inadequate. There are 1181 elementary students at Pease and at the present time they are housed in 28 classrooms, and three kindergarten classes are housed in a building one mile distant. The present elementary building was built to house 900 students and we hope the additional rooms will be available by 1964.

There is also a problem at the Junior High School, where serious consideration will have to be given to add four classrooms over the shop area to provide classroom space and also to permit the gymnasium to be used all day for physical education classes.

Our staff has grown over the years, to meet the needs of our increased enrollment and we now have the following staff:

Administrators	13
Teachers	237
Directors and Supervisors	11
Nurses	4
Secretaries and Clerks	15
Attendance Officer	1
Treasurer	1
Maintenance	2
Custodians	29
Cafeteria Help	18
	331

Senior High School Extensions — Summit Avenue

Portsmouth Public Library

Miss Dorothy Vaughan, Librarian

Miss Frances M. Anderson, Assistant

Mrs. Marjorie C. Little, Assistant

Mrs. Mary E. Rash, Assistant

Miss Bette C. Hughes, Assistant

Budget: $34,820.70

During the year 1962 the Public Library had many displays of new books and special collections which stimulated the circulation of books in numerous ways. The Library sponsored another discussion group; Great Decisions for 1962, under the auspicies of the N. H. Council of World Affairs which was well patronized.

There were visits from school children during Book Week and National Library Week and from time to time during the school year. Classes from Portsmouth High School came to receive instruction in use of Reference books and the catalogue, and classes in history from the Junior High School came to hear talks on local history by the Librarian.

The special work of making new guide cards for the adult's and children's catalogues was finished, making the catalogues more attractive to our patrons.

There were interesting visitors to the library in 1962, including one of the staff writers from Mademagazine, Mr. William Tenney, Portsmouth Portrait Painter, Mr. Reginald Perry, author of biography of Edmund Roberts, Portsmouth native who was an early American diplomat.

Outstanding gifts included the Recordak, film reader, from Mr. Justin D. Hartford, of the Portsmouth Herald; a steel file cabinet to hold the microfilm collection, also from Mr. Hartford. Two fine etchings of Portsmouth by Mr. Stow Wengenroth, noted American etcher, gift of Mr. William G. Wendell; a collection of books on Denmark from Miss Brenda Kuhn.

The Research Department supplied material for the Portsmouth Naval Shipyard on the history of the Shipyard; the Ballard Associates of New York City in connection with their decoration of Valle's Restaurant in the colonial manner; Portsmouth Chamber of Commerce; N. H. Port of Authority; N. H. Planning and Development Commission; and the Portsmouth Jaycees.

Improvements during 1962 included green tile floor in the main Library and reading room, which finished the tiling which began in 1961. An outside light which operated from dusk to dawn was installed between the main building and the Library Annex and is a great protection against vandalism in our area.

The Library map collection has grown considerably in 1962 through the generous gift of a former Portsmouth resident. These maps are used more and more as new developments which are taking place in Portsmouth.

Gifts of books were received from the Portsmouth Power Squadron, Graffort Club, Portsmouth Teachers Association, Portsmouth Chapter of Hadassa and Miss Rosamond Thaxter.

Summer reading list for children was revised and brought up to date by Miss Anderson of our staff and Miss Julia Butler, Reading Consultant for the Portsmouth Schools.

The Library began its collection of newspapers on film, with the purchase of the Portsmouth Chronicle for the Civil War Years, and the year 1961 of the Portsmouth Herald. This collection is to be added to each year so that in time there will be a large collection of newspapers on film.

More and more research is being done in the library, ranging from genealogical data to term papers for the high school students. Even our youngest come to use our encyclopedias and science text books. All this, and the circulation of about 89,000 books for home use kept the staff busy in 1962.

Welfare Department

Mrs. Mildred Riese, Director

Budget: $82,217.04

AVERAGE NUMBER OF CASES AND EXPENDITURES FOR:

DIRECT RELIEF

Average Number of Cases (Monthly)	27.6
Average Number of Persons (Monthly)	69.7
Average Monthly Expenditures	$1,576.58

BOARD AND CARE

Children:

Average Number of Cases (Monthly)	6.9
Average Number of Children (Monthly)	11.6
Average Monthly Expenditures	$ 501.33

Adults:

Average Number of Cases (Monthly)	8.
Average Number of Persons (Monthly)	8.
Average Monthly Expenditures	$ 802.06

DIRECT RELIEF EXPENDITURES

Food	$12,085.90
Shelter	4,045.95
Clothing	532.67
Fuel	1,163.49
Medical	567.90
Hospital	1,161.02
Cash Allowance	454.00
Gas, Lights	406.52
Board and Care	14,911.79
Other	910.31
Office Supplies	107.56
Office Equipment and Transportation	216.59
Salary of Director	5,730.00
Insurance	24.88
Total Welfare Expenses	$42,318.58
Old Age Assistance	46,404.07
Total Expenditures	$88,722.65

Portsmouth Industry

Delivery Equipment — Peverly Hill Road — Iafolla Construction Company.

Recreation Department

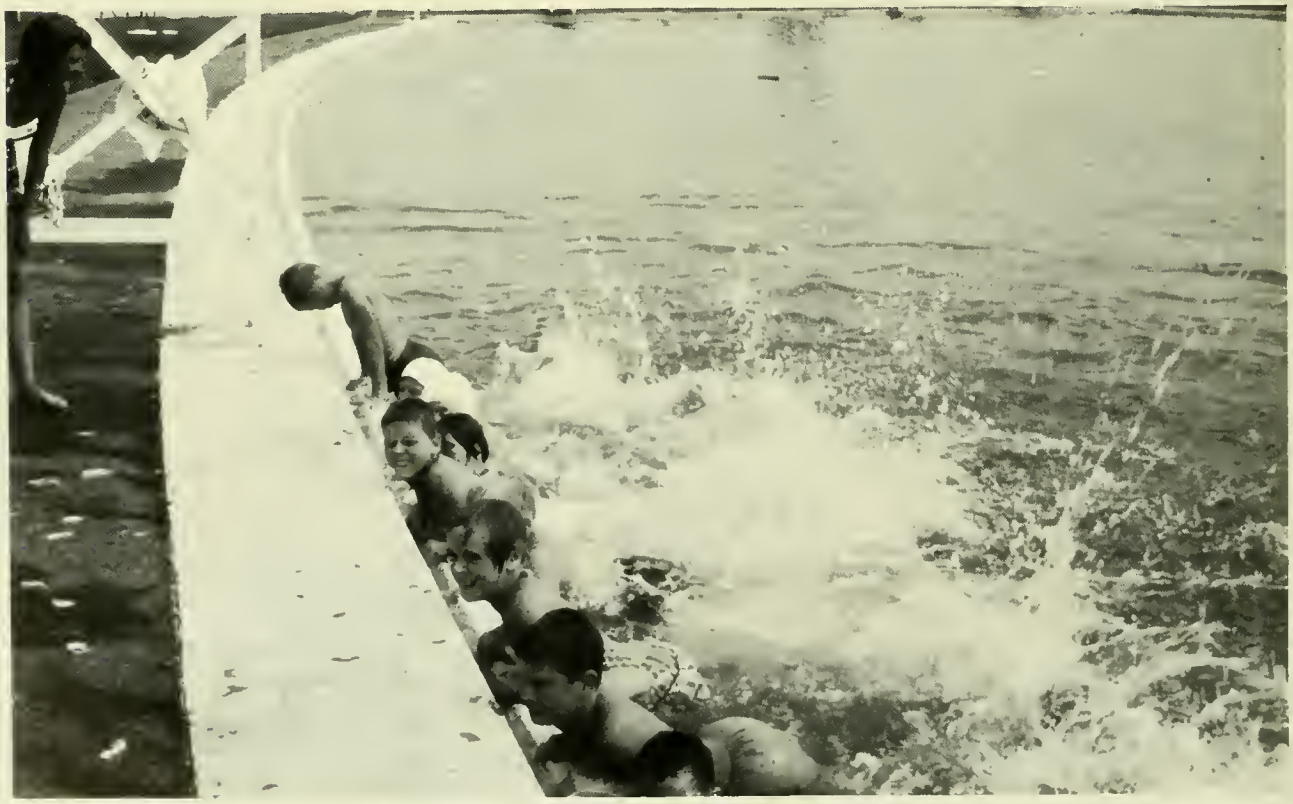
Frederick W. Watson, Director

Mrs. Constance Bean, Assistant

Budget: $56,601.95

Day and Night Outdoor Basketball Area — South Playground

The main emphasis on this year's report is to show the many activities outside the Community Center and how well they are attended and how well they make for a better year-round program. The many programs that are offered are the outgrowth of an expanding City and an increase in leisure time. The City of Portsmouth, New Hampshire is fortunate to be possessed with many volunteers that help to make these programs a success. With them and our staff, we have tried to satisfy all demands made upon us within the limitations of our abilities and budget appropriations.



Kick those feet! Municipal Swimming Pool.

SKATING - 1962

Atlantic Heights	3,340
South Playgrounds	1,315
Lafayette	3,730
Elwyn Park	4,295
Greenland Road:	
January	10,760
February	5,258
March	342
December	3,725
	32,765

SWIMMING LESSONS

Qualified Red Cross Beginners	139
Qualified Red Cross Intermediates	45
Qualified Red Cross Advances	15
Qualified Red Cross Swimmer skill	25
Qualified Red Cross Junior Life Saving	21
Qualified Red Cross Senior Life Saving	3
Total Qualified	245

Pie Eating Contest and under-table spectator South Playground

Picnic — South Playground

Tug-of-War — South Playground

ARTS AND CRAFTS

Atlantic Heights	161
Sherburne	99
Acres	100
Lafayette	285
Maple Haven	35
Elwyn Park	102
Pine Street	78
South	132
Total	992

Total Attendance Figures for Previous Years

1961 — 937 1960 — 557 1959 —502

1958 — 549 1957 — 600

SPECIAL EVENTS

(SUMMER)

Playground institute	11
Registration for swim classes	750
Qualifying Marines	21
Music Lessons	1,000
Art Classes (Elwyn Park)	35
Fire Works, Exhibitions, etc.	9,000
Free Ice Cream 4th of July	1,500
Night Basketball	600
Canobie Lake Excursion	250
VFW Swim.Meet	400
Outside Orchestra Dance (2)	450
Benson's Animal Farm	163
Junior Olympics	700
Fenway Park (Red Sox)	322
State Swim Meet	5
Fair	400
Fishing Trip	35
Isles of Shoals	60
Camping	120
Animal Forest (York)	166
Talent and Awards Nite	200
	16,188

Planning Department

Albert C. Wennberg, Director

Mrs. Phyllis R. Mayo, Clerk-Stenographer

Charles Ronnquist, Student Draftsman

Budget: $14,930.70

Significant contributions by the Planning Department in 1962 which were directed toward better land use and community improvement may be considered in its assistance toward the development, within an Urban Planning Assistance Program, of a complete revision of Portsmouth's Zoning Ordinance, and its efforts in the formation of a Citizen Advisory Committee as required within the City's Workable Program.

MAJOR CONSIDERATIONS

- New Zoning Ordinance
- Citizens Advisory Committee
- Back-Channel Improvements
- Federal Building Site
- Route 95 - 101 Interchange
- School Department Research
- Historical Districting
- Prescott Will Areas
- Military Population Impact Research
- High-Level Bridge Land Areas
- Taxi Zone Studies
- Civil Defense Routes
- Wentworth-Acre Rehabilitation
- Central Business District Improvement
- Aerial Photography
- Portsmouth Origin and Destination Traffic Survey

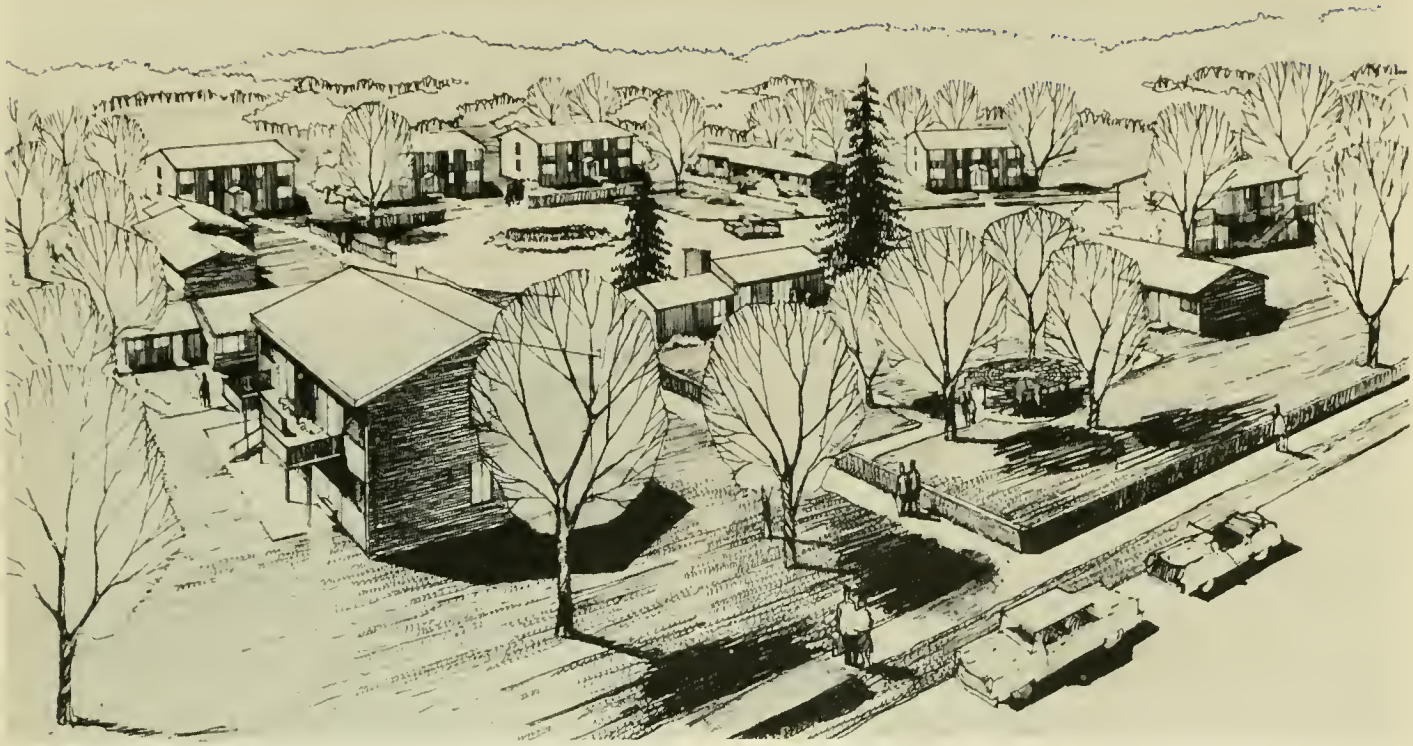
BOARD AND COMMITTEE MEETINGS

Planning Board	14
Board of Adjustment	14
South Mill Pond Committee	1
Water Pollution Committee	2
N. H. Port Authority	3
Portsmouth Housing Authority Officials	4
Regional Economic Survey Group	6
Federal Building Committees	7
Mobilehome Code Revision	2
School Department Officials	3
Traffic Committee	7
Building Commission	1
Planning Consultants (Section 701)	10
Citizens Advisory Committee	1

Map Development

Street Line Extension, South Mill Pond Areas, Prescott Will Areas, Central Business District Areas, Federal Building Sites, Proposed U/R Area; Daniel Street, Franklin School Areas, Building and Land Use Map, Portsmouth Harbor and Back-Channel Improvements, Zoning Amendments, Rye-Newcastle Water Franchise Areas, Highway Dept. Projects, Planning Board and Board of Adjustment Studies, City Council Area Considerations.

Portsmouth Housing Authority



Design of Portsmouth Housing Authority's 42-units "Housing for the Elderly" — Boyd and Woodbury Avenues.

Public Housing — 124-Unit Project Area — PHA — Gosling Road

The Law Department

John C. Driscoll, City Attorney

The Bellamy Dam Replacement Facility has been completed but it still continues to pose legal problems to the City of Portsmouth. In 1962 the City of Dover and other communities instituted an action in Strafford County Superior Court to enjoin the transfer of the facility to the City of Portsmouth. A petition for removal of the action to the U. S. District Court was filed and hearings held on this petition for removal. The U. S. District Court denied the petition for removal, and the City of Portsmouth has filed a motion asking that this denial be amended so that the questions raised by the suit for an injunction be heard by the Federal Court. The City still awaits a hearing on this motion.

This office in 1962 ruled that the voting hours in the 1962 elections could be extended by the City until 8:00 o'clock in the evening.

At the request of the Mayor and City Council, a new licensing ordinance was prepared and adopted. This ordinance relieves the Council of the necessity of passing upon many routine matters which consumed many hours of valuable time. This ordinance allows these applications and petitions to be acted upon by City administrative officers, principally the City Clerk who is the licensing officer under the new law. Appeals from denials, however, are allowed to be heard by the City Council. This Ordinance appears to be working most satisfactorily and is a welcome addition to our laws.

In 1962 an appeal was taken from the Council denial of an application for a mobilehome park permit. This appeal went in the first instance to the Superior Court for Rockingham County and questions of law were transferred to the State Supreme Court for determination.

Another legal question was presented to the Supreme Court for a ruling — whether or not the Municipal Court could turn over to the City fines imposed by the Court for violations of State law regarding lobstering. The Supreme Court ruled that such fines must be turned over to the State for lobsters are "fish" within the meaning of the State Statutes.

Other matters involving this office were of a more routine nature yet were important to the everyday operation of the City, e.g., prosecution of contested cases in Municipal Court, prepartion of ordinances and amendments, preparing rulings for the City Council, City Departments and Boards.

Budget: $20,145.00

Municipal Court

Thomas E. Flynn, Jr., Judge
Samuel Levy, Special Judge
Lois S. Van Bubar, Clerk
Philip P. Caswell, Probation Officer

CRIMINAL CASES

Complaints entered during the year		1438
Cases disposed of during the year		
Felonies	24	
Misdemeanors	1414	
		1438

JUVENILE CASES

Cases of neglected children	8
Cases of delinquent children	16
Transferred to Superior Court	1

SMALL CLAIMS CASES

Cases pending at beginning of year	15
Cases entered during the year	194
Cases disposed of during the year	209

CIVIL CASES

Cases pending at beginning of year	2
Cases entered during the year	65
Cases disposed of during the year	67

Police Department

Marshal Martin O. Betz

Budget: $263,328.70

Assault	22
A.W.O.L.	2
Auto Offenses	342
Bastardy	2
Begging	1
Bigamy	2
Breaking and Entering, Attempted	15
Breaking, Entering and Larceny	93
Breaking, Entering, Larceny, accessory before the fact	2
Carrying concealed weapon	1
City Ordinonce violations	382
Contempt of court	1
Disobeying Officer	1
Disorderly conduct	22
Drunks	190
Firearms violation	1
Fish and Game violations	1
Forgery	4
False Information	1
Gambling	15
Gambling house, maintaining	1
Investigations	596
Larceny	67
Larceny by check	73
Larceny, Petty	116
Liquor laws violation	5
Lodgers	123
Malicious damage to property	1
Minors, contributing to delinquency of	1
Neglect of minor child	2
Non-support	9
Obtaining goods under false pretenses	1
Operating under the influence	34
Resisting arrest	2
Robbery, attempted armed	1
Safekeeping	8
Sex Offenses	6
Suspicion	15
Violotion of Probotion	6
Suicide	1
Suicide, attempted	6
Street lights reported out	366
Patrol and escort trips mode	9,492
Store doors and windows found open	981
Accidents reported to Police Department	761

Value of lost and stolen property recovered and returned to owners	$50,050.00
Beano Licenses	510.00
Junk Dealer Licenses	150.00
Parking Meter Fines	7,350.00
Parking Meter Receipts	49,002.95
Collected from photo copies	257.00

22 members of school patrol attended National Jamboree of school patrols in Washington, D. C.

150 members of school patrol enjoyed Field Day and Picinic.

One week program of specialized training given to all Police members by F.B.I.

Lt. Vetter in charge of two day Firearms Training at Rye, New Hampshire

Fire Department

Frederick Crompton, Fire Chief

Ernest Weeks, First Deputy Chief

Joseph Hudson, Second Deputy Chief

Arthur M. Patterson, Superintendent of Fire Alarms

Budget: $213,377.46

ACTIVITIES - 1962

Total Calls Answered: 1122

Bell Alarms	(29 false)	71
Still Alarms	(16 out of town)	336
Miscellaneous Calls		94
Ambulance Calls		621

Out of Town Calls

Newcastle	3
Rye	3
Greenland	3
Pease Air Force Base	2
York, Maine	1
Concord	1
Stratham	1
Newington	1
Hampton Beach	1

Total Value of Buildings and Contents Endangered by Fire: $998,000.00

Insurance on buildings and contents	$742,700.00
Damaged by Fire	176,389.40
Amount covered by Insurance	156,389.40
Uninsured loss	20,000.00

Inspections: 144

Regular inspections completed	134
Inspections after fires	4
Inspection on complaints from tenants	2
Miscellaneous Inspections	3
Pin Ball Machine Inspections	1

Five additional permanent men were appointed on July 1. This was done to reduce the work week of the present force from 74 hours per week to 63.

First Deputy Chief Eliot Staples retired on October 31, due to ill health. Second Deputy Chief Weeks was appointed First Deputy, and Captain Hudson was appointed Second Deputy. Robert Murphy was appointed Captain.

On April 1, Arthur Patterson, Superintendent of Fire Alarm, was appointed Inspector of Wires and Poles, succeeding William I. Randall. The following is a report of his activities for the year:

Purchased and installed four new street boxes.

Purchased and intalled new Smith Valve for City Yard.

Extended #2 Circuit from Alumni Drive to Lafayette Plaza.

Extended #5 Circuit from Middle Road to the new Rehabilitation Center.

Completed grounding of street boxes.

Repaired and installed new drop leads in boxes #112 - 127 inclusive.

Completed major tree trimming on all circuits.

Permits Issued:
April 1 to December 31, 1962 153

Civil Defense

Edward L. Butler, Director

Budget: $2,000.00

The following is the report of Civil Defense activities for the year 1962.

Shelter from fallout radiation was the basis of all Civil Defense activity in the nation during the year 1962. Portsmouth has one licensed shelter. It has not been marked or stocked because we have no trained shelter managers.

The term "Public Fallout Shelter" means that the owner of a surveyed building has signed a license agreement with the Federal Government through the local Civil Defense Organization, to allow the use of his building for the public protection of people during an attack on this nation, and that he has allotted space withtin his building for storage of survival supplies. It further means that the local Civil Defense people have marked the building as a Public Fallout Shelter after it was stocked with sufficient supplies to last its occupants for the minimum 14-day period, after they had trained and assigned a shelter manager and staff to run the shelter as a business for survival. Because of these basic facts, no Public Shelters have been marked within the City of Portsmouth and none can be until trained managers are available. The cost of training must be met by appropriated Civil Defense Funds.

Portsmouth Civil Defense Auxiliary Police entered their tenth year of service in October. At the close of the year they had logged 36,732 manhours in the term of their existence as a Civil Defense Unit.

Dr. Herbert E. Plumer resigned as Director of the Health Services after eleven years of continuous service. In addition to this, the Doctor was the head of the Radiological Detection Unit and Editor of the Bulletin of the Health Services since its inception in 1953. He organized and trained a unit composed of Physicians, Nurses, Druggists, Motor Corps, and First-Aiders. He made the first disaster plan for the Portsmouth Hospital. Most of all he gave unstintingly of himself, his expert knowledge and judgment during a period of strife in the nation.

Mr. William F. Meehan resigned as Communications Officer early in the year, and has not been replaced. His work is now being done by the Radio Officer and his two assistants. The Communications (RACES) Unit held drills each Monday night as usual. A new RACES plan was sent to the Federal Communications Commission for their approval.

Many of the graduates of the Basic First Aid Classes held in 1960 and 1961 completed the Advanced First Aid Class held during 1962. Of the 23 advanced graduated, seven have applied to the American National Red Cross for schooling in the Instructors Course. Once they have passed this course they will become ARC First-Aid Instructors.

In November your Civil Defense Director, together with Mr. Arthur Greenough, Americanism Chairman of the Emerson Hovey Post No. 168 VFW launched an identification tag program through the Portsmouth School System, including the Parochial Schools in Portsmouth and St. Thomas Aquinas, a total of 5,146 identification tags with neck chains were distributed at a cost of only fifteen cents each.

Your Director attended over 50 meetings. The Regional Conference of the United States Civil Defense Council at Worcester Polytechnic Institute, and was appointed New State Representative of the United States Civil Defense Council. He was appointed as Rockingham County Civil Defense Chairman by the Governor. This appointmeent includes acting on the Governor's Advisory Committee for Civil Defense.

Department of Health

S. Gerard Griffin, M. D., Chairman

Budget: $42,587.58

This is a report of my activities as Health Officer, City of Portsmouth, for the six month period since my appointment April 1, 1962.

1. Inspected stores, eating establishments, beer parlors, bakeries, creameries, etc.

2. Inspected all new barber shops, beauty parlors, eating establishments, etc. before licensing.

3. Answered and inspected all complaints relative to sanitary problems and nuisances.

4. Supervised 6 oral sabin polio clinics during summer at Community Center.

5. Supervised investigation into epidemic of infectious hepatitis at Wentworth Acres and gave Gamma Globulin injections to contacts of cases.

6. $278.00 collected and turned over to the City Treasurer for Food Permits issued for the year 1962-63. One permit issued in April for 1961-62.

41	Groceries	$ 82.00
85	Eating Establishments	170.00
6	Creameries	12.00
6	Fish Markets	12.00
138	Permits — Fees	$276.00
	One 1961-62 Permit	2.00
	Total Fees Collected	$278.00

INSPECTIONS MADE

Groceries
Complaints
Restuarants
Comfort Stations
Housing and Business Establishments

PROGRAMS SUPERVISED

Mosquito Control Program
Disease Prevention Program

LEADING CAUSES OF DEATHS IN PORTSMOUTH

221 Deaths - 1962

Disease of Circulatory System
Cancer
Pneumonia
Uremia
Toxemia
Hemorrhage
Nephritis
Acute Colitis
Intestinal Obstruction
Sanility
Pancreatitis
Peritonitis
Prematurity

Plumbing Inspector

Edgar F. Wood (part time)

Budget: $1,750.00

	PERMITS		LICENSES	
January & February	24	$ 67.35	58	$ 31.50
March & April	49	104.10	1	.50
May & June	42	94.95	10	5.50
July & August	51	179.48		
September & October	45	61.20	2	1.00
November & December	36	121.17	5	5.00
	247	$628.25	75	$ 43.50

Dog Officer

Edward J. Flahive (part time)

Budget: $1,241.00

Complaints Investigated	347
Dogs Picked up Locally	91
Dogs Returned to Owners	84
Dogs Placed in Good Homes	37
Dogs Quarantined for Biting	27
Dogs Returned to Out of Town Owners	8
Dogs licenses for the year 1962	1480

Building Inspection

Lewis M. McNeil, Sr., Inspector
Mrs. Mary E. Jordan, Clerk-Typist (part time)

Budget: $6,850.00

BUILDING PERMITS ISSUED

1960	1961	1962
319	247	321

TOTAL ESTIMATED CONSTRUCTION COST

1960	1961	1962
$2,561,110.00	$1,500,124.00	$3,084,964.00

Residential Construction	38	$ 497,500.00
General Repairs	132	133,364.00
New Additions	53	1,462,600.00
Miscellaneous	21	295,000.00
Buildings Razed	19	15,400.00
New Business	6	185,000.00
New Garages	22	53,200.00
New Apartments	5	347,000.00
Buildings Remodelled	7	10,200.00
Business Repairs	18	85,700.00
	321	$3,084,964.00

Fees collected and turned over to the City Treasurer — $6,344.00

Sealer of Weights and Measures

William A. Thompson, Inspector (part time)

Budget: $1,240.00

The following is a report of the duties performed by me during the year 1962.

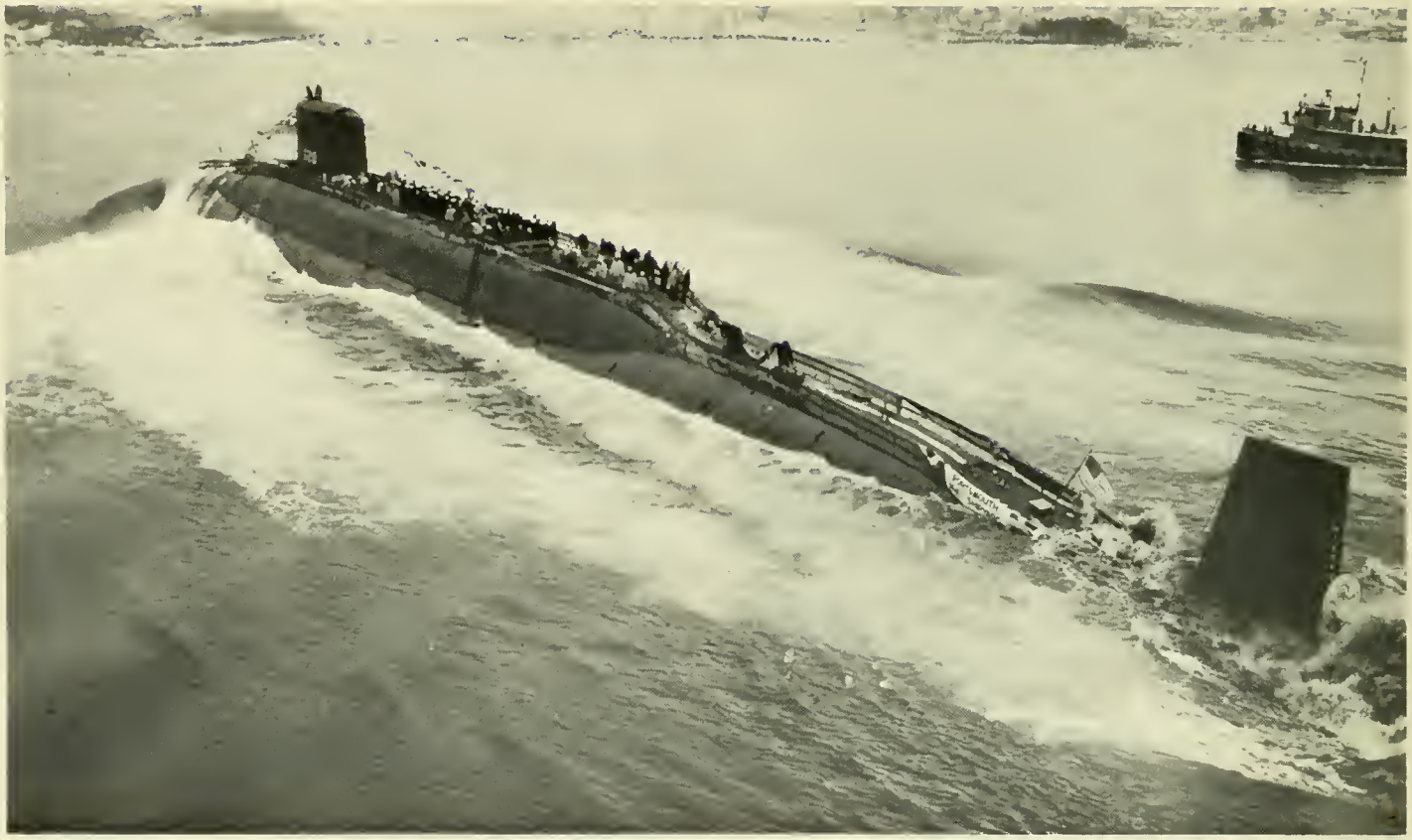
	Tested and Sealed
Computing and Counter Balance Scales	192
Gasoline Pumps	219
Tank Truck Meters	13
Line Meters	12
Grease Pumps	30
Heavy-duty Platform Scales	9
Measuring Cans	2
Suspension and Batching Scales (over 100 lbs.)	7

The New Hampshire Inspectors and Sealers Association held their conference in Manchester, New Hampshire at the Carpenter Motel, on April 26 and 27. I attended the both meetings.

Portsmouth Industry

Design of Continental Shoe Corp. Building — McDonough Street

Portsmouth Naval Shipyard



Launching of JOHN ADAMS, January 12, 1963. Second Polaris submarine launched at Portsmouth Naval Shipyard.

Administration Building, Portsmouth Naval Shipyard. Contains first clock in the United States to strike "ship's bells." Invented in 1894 by Alvah Frost of Kittery, a civilian worker.

(Official Photographs - U. S. Navy)

Submarine buoy and model designed and manufactured by Portsmouth Naval Shipyard for Navy's Bureau of Ships.

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire

June 14, 1963

Robert C. Violette, City Manager
Portsmouth, New Hampshire

Dear Sir:

Submitted herewith is the report of an examination and audit of the accounts of the City of Portsmouth for the fiscal year ended December 31, 1962, which was made by this Division in accordance with your request. Exhibits as hereafter listed are included as part of the report.

SCOPE OF AUDIT

The accounts and records of all city officials charged with the custody, receipt and disbursement of city funds were examined and audited. An examination was made of a sufficient number of vouchers, payrolls and cancelled checks to satisfy the requirements of accepted standards of audit procedure. Receipts were checked by source insofar as possible. Book balances were verified by comparison with reconciled bank balances made from statements obtained from depository banks. Verification of uncollected taxes was made by mailing notices to taxpayers whose accounts appeared to be delinquent according to the Collector's records. The amounts of uncollected and unredeemed taxes as indicated in this report are therefore subject to any changes which may be necessitated by the return of verification notices.

Comparative Balance Sheets (General Fund Account)
December 31, 1961 — December 31, 1962
(Exhibit A-1)

Comparative Balance Sheets (General Fund Account) for the fiscal years ended December 31, 1961 and December 31, 1962, are presented in Exhibit A-1. As indicated therein, the Surplus increased by $42,942.67 in 1962.

Analysis of Change in Current Financial Condition
(Exhibit A-3)

An analysis of the change in the current financial condition of the City during the year is made in Exhibit A-3, with the factors which caused the change indicated therein. These were as follows:

Increase in Surplus		
Net Budget Surplus	$252,862,84	
Decrease in Reserve for Uncollected Taxes	609.85	
		$253,472.69
Decrease in Surplus		
Appropriations from Surplus (Exhibit A-4)	$ 46,880.00	
Surplus Used to Reduce Tax Rate	80,000.00	
Accounts Payable Adjustment	109.99	
Prior Years' Abatements	10,989.88	
Tax Collector's Excess Debit	.17	
Discount Adjustment - 1961 Property Tax	1.19	
Final Payment - High-Hanover Parking Area A/c	61,432.00	
Prior Year's Housing Authority Appropriation Expenditure	103.10	
Contribution to U.S.O.	750.00	
Adjustment of Insurance - 1960-1961	2,171.00	
City's Share Joint T.R.A. Fund	7,910.00	
Additional State Charges - Re: Old Age Assistance	153.84	
School Payroll Adjustment	28.85	
		210,530.02
Net Increase		$ 42,942.67

Decrease in Bonded Indebtedness

The bonded indebtedness of the City (including Municipal, School and Water Debt) decreased by $276,120.00 in 1962, as shown herewith:

	Bonded Debt December 31,1961	Bonds Issued in 1962	Bonds Retired 1962	Bonded Debt December 31, 1962
Municipal	$1,579,500.00	$	$149,500.00	$1,430,000.00
School	2,727,620.00	45,000.00	160,620.00	2,612,000.00
Water	113,000.00		11,000.00	102,000.00
	$4,420,120.00	$45,000.00	$321,120.00	$4,144,000.00

Statement of Bonded Indebtedness
(Exhibit J)

A statement of outstanding bonded indebtedness as of December 31, 1962, showing annual debt service requirements, is contained in Exhibit J.

Comparative Statements of Appropriations and Expenditures — Estimated and Actual Revenues
(Exhibits A-4 and A-5)

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended December 31, 1962, are presented in Exhibits A-4 and A-5. As indicated by the budget summary (Exhibits A-5), a revenue surplus of $162,843.05, plus a net unexpended balance of appropriations of $90,019.79, resulted in a net budget surplus of $252,862.84.

Analysis of Parking Meter Collections
(Exhibit H-4)

A statement showing the Parking Meter collections, as indicated by the records of the City Treasurer, by months and years over a ten year period, is presented in Exhibit H-4.

Tax Collections

Tax collections (exclusive of State Head Taxes) of the current year's levy as compared to taxes assessed, for the years 1961 and 1962, were as follows:

	Levy of 1961	Percent	Levy of 1962	Percent
Taxes Assessed - Current Year's Levy	$2,705,289.97		$2,767,783.75	
Taxes Collected - Current Year's Levy	$2,465,241.94	91.1%	$2,524,080.19	91.2%
Discounts Allowed - Current Year's Levy	11,572.05	.4%	7,937.06	.3%
Taxes Abated - Current Year's Levy	21,107.05	.8%	19,289.03	.7%
Uncollected Taxes - Current Year's Levy	207,368.93	7.7%	216.477.47	7.8%
	$2,705,289.97	100.0%	$2,767,783.75	100.0%

Conclusion

The provisions of Chapter 184 of the Laws of 1955, require that this report or the summary of findings and recommendations (letter of transmittal) shall be published in the next annual report of the City.

We extend our thanks to the officials of the City of Portsmouth and their office staffs for the assistance rendered during the course of the audit.

Yours very truly,

HAROLD G. FOWLER
Director

Division of Municipal Accounting
State Tax Commission

O. Maurice Oleson
Lionel J. DeGrace } Auditors

Frederick E. Laplante
Charles T. Carroll } Accountants

DIVISION OF MUNICIPAL ACCOUNTING

STATE TAX COMMISSION

Concord, New Hampshire

June 14, 1963

Certificate of Audit

This is to certify that we have examined and audited the accounts and records of the City of Portsmouth for the fiscal year ended December 31, 1962. In our opinion, the Exhibits included herewith reflect the true financial condition of the City on December 31, 1962, together with the results of operations for the fiscal year ended on that date.

Respectfully submitted,

Harold G. Fowler
Director
DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION

O. Maurice Oleson)
Lionel J. DeGrace) Auditors

Charles T. Carroll)
Frederick E. Laplante) Accountants

Exhibit A-1

CITY OF PORTSMOUTH

COMPARATIVE BALANCE SHEETS - GENERAL FUND

As of December 31, 1961 and December 31, 1962

Assets	December 31, 1961		December 31, 1962	
CASH:				
General Fund	$197,266.86		$193,465.99	
Petty Cash	255.00		255.00	
Fiscal Agent - Bonds & Coupons	9,245.25		8,986.50	
Unexpended Bond Funds (Exhibit G-1)	954,859.94		546,172.55	
		$1,161,627.05		$ 748,880.04
ACCOUNTS RECEIVABLE:				
Other General Fund Receivables	15,232.12		45,367.73	
Due from State of N. H. (TRA)	7,000.00		5,900.02	
		22,232.12		51,267.75
Prepaid Interest on Bonded Debt		2,847.75		2,312.50
Prepaid Expenses				427.90
Deeded Property		1,229.18		1,273.48
UNREDEEMED TAXES:				
Levy of 1961			5,254.39	
Levy of 1960	1,747.75		919.36	
Levy of 1959	404.60			
		2,152.35		6,173.75
UNCOLLECTED TAXES:				
Levy of 1962			216,477.30	
Levy of 1961	207,368.93		1,420.10	
Levy of 1960	3,537.73		2,040.31	
Levy of 1959	1,090.44			
		211,997.10		219,937.71
UNCOLLECTED HEAD TAXES:				
Current Year		17,705.00		15,025.00
Total Assets		$1,419,790.55		$1,045,298.13

Liabilities	December 31, 1961		December 31, 1962	
UNEXPENDED BALANCES OF SPECIAL APPROPRIATIONS:				
(Detail Per Exhibit A-4)		$ 4,222.84		$ 9,506.85
Accounts Payable - General		171,151.01		160,667.33
Accounts Payable - I.D. Tags - Civil Defense				99.90
Employees' Deductions Payable		315.08		373.04
Social Security and Retirement Payable		28,849.55		30,450.46
Unexpended Balances of Bond Funds		954,859.94		546,172.55
Matured Bonds and Coupons Payable		9,245.25		8,986.50
DUE TO THE STATE OF NEW HAMPSHIRE:				
Head Taxes - Uncollected	$17,705.00		$ 15,025.00	
Head Taxes - Collected Not Remitted	7,007.00		6,960.00	
Yield Taxes - Uncollected	60.46		13.30	
		24,772.46		21,998.30
Municipal Escrow Account		865.00		110.00
RESERVES:				
Uncollected Taxes		4,644.27		3,125.38
Total Liabilities		$1,198,925.40		$ 781,490.31
Current Surplus		220,865.15		263,807.82
Total Liabilities and Current Surplus		$1,419,790.55		$1,045,298.13

Exhibit A-2

CITY OF PORTSMOUTH

BALANCE SHEET — BONDED INDEBTEDNESS

As of December 31, 1962

ASSETS		
Bonded Indebtedness - Municipal	$1,430,000.00	
Bonded Indebtedness - School	2,612,000.00	
Bonded Indebtedness - Water Department	102,000.00	
Total Assets		$4,144,000.00
LIABILITIES		
Municipal Bonds Outstanding:		
Permanent Improvements - 1946	$ 80,000.00	
Permanent Improvements & Equipment - 1951	68,000.00	
Parking Area - 1953	15,000.00	
Parking Area - 1954	25,000.00	
Permanent Improvements - 1954	20,000.00	
Permanent Improvements - 1957	100,000.00	
Voting Machines - 1958	32,000.00	
Sewer - 1960	900,000.00	
Urban Renewal - 1961	190,000.00	
		$1,430,000.00
Schools Bonds Outstanding:		
Senior High School - 1955	1,980,000.00	
Supplemental School Issue - 1956	143,000.00	
Elementary School Issue - 1959	395,000.00	
Senior High School Addition Issue - 1961	49,000.00	
Junior High School Boiler - 1962	45,000.00	
		2,612,000.00
Water Bonds Outstanding:		
Water Bonds - 1951	90,000.00	
Water Bonds - 1954	12,000.00	
		102,000.00
Total Liabilities		$4,144,000.00

Exhibit A-3

CITY OF PORTSMOUTH

ANALYSIS OF REVENUE SURPLUS

Fiscal Year Ended December 31, 1962

Current Surplus - December 31, 1962	$263,807.82	
Current Surplus - December 31, 1961	220,865.15	
Increase in Current Surplus		$42,942.67

ANALYSIS OF CHANGE

Increases:		
Net Budget Surplus	$252,862.84	
Decrease in Reserve for Uncollected Taxes	609.85	
		$253,472.69
Decreases:		
Appropriation from Surplus Per Exhibit A-4	46,880.00	
Surplus Used to Reduce Tax Rate	80,000.00	
Accounts Payable Adjustment	109.99	
Prior Year's Abatements	10,989.88	
Tax Collector's Excess Debit	.17	
Discount Adjustment - 1961 Property Tax	1.19	
Final Payment High-Hanover Parking Area - A/c Housing Authority	61,432.00	
Prior Year's Appropriation Expenditure	103.10	
Contribution to U.S.O.	750.00	
Adjustment of Insurance - 1960-61	2,171.00	
City's Share Joint T.F.A. Fund	7,910.00	
Additional State Charges - Re: Old Age Assistance	153.84	
School Payroll Adjustment	28.85	
		210,530.02
Net Increase		$42,942.67

Exhibit A-4

CITY OF PORTSMOUTH
COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES
Fiscal Year Ended December 31, 1962

	FORWARDED FROM 1961	APPROPRIATIONS 1962	TRANSFERS	RECEIPTS AND REIMBURSEMENTS	TOTAL AMOUNT AVAILABLE	TOTAL EXPENDITURES & ENCUMBRANCES	UNEXPENDED BALANCE TO SURPLUS	BALANCES FORWARDED TO 1963
General Government:								
Assessors' Department	$	$ 13,582.50	+$ 1,151.20	$ 8.21	$ 14,741.91	$ 14,349.84	$ 392.07	$
Auditor's Department		19,900.00	+ 496.20	3.88	20,400.08	20,264.54	135.54	
City Clerk's Department		16,238.80	— 57.32	3.04	16,184.52	16,184.52		
Election and Registration		6,000.00	+ 1,460.31	1.43	7,461.74	7,461.74		
City Manager's Department		17,115.00	+ 1,320.60	175.65	18,611.25	18,026.81	584.44	
Collector's Department		12,572.50	+ 800.60	240.20	13,613.30	12,935.78	677.51	
City Treasurer's Department		7,415.00	+ 1,320.81	3.58	8,739.39	8,739.39		
Public Buildings and Places		13,775.06		1,283.47	15,058.53	12,736.48	2,322.05	
City Council Salaries		1,800.00			1,800.00	1,800.00		
Protection of Persons and Property:								
Fire Department)		172,749.91)	+ 5,278.06	(2,025.66	182,553.63	175,953.82	6,599.81	
)		)	+* 2,500.00	(				
Fire Alarm		3,550.00		500.00	4,050.00	3,521.57	528.43	
Police Department		248,870.00	+ 6,523.25	14,045.04	269,438.29	260,326.31	9,111.98	
Civil Defense		4,000.00		223.86	4,223.86	4,130.67	93.19	
Dog Officer's Department		1,241.00	+ 14.65		1,255.65	1,255.65		
Health:								
Health Department		19,265.65	— 382.40	17.11	18,900.36	13,615.26	5,285.10	
Comfort Station		24,344.25	+ 1,328.80	82.18	25,755.23	25,755.23		
Highway and Bridges:								
Town Road Aid		9,200.00			9,200.00	7,910.00	1,290.00	
General Maintenance Expense)		275,101.47)	+ 6,387.46	(9,282.83	292,051.76	294,051.41	(1,999.65)	
)		)	+* 1,280.00	(				
Dump and Refuse Removal		60,414.60			60,414.60	55,961.93	4,452.67	
Sewer Maintenance		32,087.33	+ 747.80		32,835.13	31,734.77	1,100.36	
Cemeteries		1,200.00			1,200.00	781.22	418.78	
Street Lights		58,000.00			58,000.00	55,333.18	2,666.82	
Christmas Lighting		1,000.00			1,000.00	1,000.00		
Libraries		32,715.00	+ 1,557.20	10.18	34,282.38	32,947.25	1,335.13	
Recreation:								
Parks - Maintenance		8,000.00			8,000.00	7,409.92	590.08	
Recreation		31,850.00	+ 243.35	1,503.29	33,596.64	30,718.28	2,878.36	
Community Center)		21,539.50)	+* 4,000.00	(26.36	26,138.71	26,138.71		
)		)	+ 572.85	(				
Playground Maintenance		7,500.00			7,500.00	9,611.34	(2,111.34)	
Basketball Officials' Fund	65.00			285.00	350.00			350.00
Patriotic Purposes:								
Memorial Day		400.00			400.00	400.00		

Public Service Enterprises:								
Planning Board		15,659.50	+ 645.60	63.50	16,368.60	15,804.17	564.43	
Building Inspection Department		7,640.65	+ 218.40	27.00	7,886.05	6,567.22	1,318.83	
Inspection of Wires and Poles		755.00		1.46	756.46	193.05	563.41	
Divisions of Weights and Measures		1,190.00		.98	1,190.98	1,144.05	46.93	
Unclassified:								
Damages and Legal Department		17,495.00	+ 915.14	18.66	18,428.80	18,428.80		
Contingency Fund		52,500.00	— 37,528.17	50.57	15,022.40	9,294.41	5,727.99	
City Pension Funds, Including Police		3,942.60			3,942.60	3,942.60		
Advertising and Regional Associations		500.00			500.00	500.00		
City Report		2,000.00			2,000.00	1,696.30	303.70	
Employees' Retirement		28,000.00			28,000.00	21,887.43	6,112.57	
Expenses - Trustees of Trust Funds		5,400.00			5,400.00	4,540.18	859.82	
Band Concerts		500.00			500.00	500.00		
New Hampshire Municipal Association		565.49			565.49	565.49		
V.F.W. Convention		500.00			500.00	500.00		
Voting Machines			+* 4,100.00		4,100.00	4,100.00		
Pubilc Welfare:								
Old Age Assistance		40,355.00	+ 6,049.07		46,404.07	46,404.07		
City Relief		41,382.04	+ 936.54	201.90	42,520.48	42,520.48		
Interest:								
Temporary Loans		30,625.00			30,625.00	17,377.80	13,247.20	
Bonded Debt		108,608.25			108,608.25	108,608.25		
Indebtedness:								
Bonded Debt		310,120.00			310,120.00	310,120.00		
Overlay - Abatements								
(Current Year)		22,000.00			22,000.00	22,000.00		
Payments to Other Government Divisions:								
County Tax		170,643.30			170,643.30	170,643.30		
School Tax		1,986,631.40		48,459.11	2,035,090.51	2,013,317.26	21,773.25	
New Construction and Permanent Improvements:								
South Mill Pond Gates	2,629.20	10,000.00			12,629.20	4,005.49		8,623.71
City Landing	533.14				533.14			533.14
New Equipment (Highway)	495.50				495.50		495.50	
Sewerage Plant Site Survey	500.00				500.00		500.00	
Building Commission		1,500.00			1,500.00	853.00	647.00	
New Equipment - Executive Dept.			+* 2,000.00		2,000.00	2,100.00	(100.00)	
New Equipment - Highway Dept.			+*33,000.00		33,000.00	31,392.18	1,607.82	
	$4,222.84	$3,979,940.80	$46,880.00	$78,544.15	$4,109,587.79	$4,010,061.15	$90,019.79	$9,506.85

*** TRANSFERRED FROM REVENUE SURPLUS:**

Voting Machines	$ 4,100.00
New Equipment - Executive Department	2,000.00
New Equipment - Fire Department	2,500.00
Highways and Bridges	1,280.00
New Equipment - Highway Department	33,000.00
Community Center	4,000.00
	46,880.00

Exhibit A-5

CITY OF PORTSMOUTH

STATEMENT OF ESTIMATED AND ACTUAL REVENUES AND BUDGET SUMMARY

Fiscal Year Ended December 31, 1962

Source	Revenues Estimated	Revenues Actual	Excess	Deficit
Interest and Dividends Tax	$ 30,879.57	$ 30,879.57	$	$
Motor Vehicle Permit Fees	150,000.00	148,007.11		1,992.89
Dog Licenses	3,000.00	3,183.00	183.00	
Business Licenses, Permits and Fees	16,000.00	13,152.75		2,847.89
Fines & Forfeits - Municipal Court & Parking	15,500.00	15,350.00		150.00
Rent of City Ambulance	2,000.00	2,024.90	24.90	
Interest on Taxes	5,000.00	5,679.06	679.06	
Head Tax Revenue	3,000.00	3,830.27	830.27	
Schools:				
Federal Grant	675,000.00	785,820.00	110,820.00	
Rental of Buildings, Etc.	2,200.00	3,103.32	903.32	
Tuition	143,000.00	160,363.65	17,363.65	
Physical Education	12,750.00	11,747.24		1,002.76
State Building Aid	45,294.84	61,428.92	16,134.08	
Highway Department Revenue	7,500.00	8,324.74	824.74	
Building Inspector	2,500.00	6,402.00	3,902.00	
Miscellaneous Department Revenue)		5,942.04)		
Welfare Department Revenue)	21,560.36	2,507.65)	7,808.91	
Community Center Revenue)		702.81)		
Comfort Station Revenue)		1,010.28)		
Investment of Bond Proceeds)		19,206.49)		
Revenue Surplus	80,000.00	80,000.00		
Payment in Lieu of Taxes (Federal Housing Project)		4,643.59	4,643.59	
Head Taxes and Penalties After Settlement		511.00	511.00	
Added Taxes		4,207.43	4,207.43	
	$1,215,184.77	$1,378,027.82	$168,835.95	$ 5,992.90

Budget Summary		
Actual Revenues	$1,378.027.82	
Estimated Revenues	1,215.184.77	
Revenue Surplus		$162,843.05
Unexpended Balances of Appropriations		90,019.79
Net Budget Surplus		$252,862.84

Exhibit D

CITY OF PORTSMOUTH
STATEMENT OF CITY CLERK'S ACCOUNTS
Fiscal Year Ended December 31, 1962

DR.

Licenses Issued:			
Dog Licenses	$3,443.00		
Bicycle Licenses	325.25		
Taxi Licenses	430.00		
Theatre Licenses	200.00		
Pinball Licenses	1,350.00		
Other Licenses	840.00		
		$ 6,588.25	
Other Fees:			
Recording Vital Statistics	$ 1,103.75		
Marriage Intentions	1,371.00		
Sewer Connections	1,369.37		
Plumbing Fees	636.33		
Filing Fees	85.00		
Miscellaneous	269.05		
Uniform Commercial Code	4,244.00		
Parking Meter Tokens	14,264.50		
		23,343.00	
			$29,931.25

CR.

Remittances to Treasurer:		
Dog Licenses	$ 3,443.00	
Bicycle Licensees	325.25	
Taxi Licenses	430.00	
Miscellaneous Licenses	2,390.00	
Fees	9,078.50	
Parking Meter Tokens	14,264.50	
		$29,931.25

Exhibit E

CITY OF PORTSMOUTH
STATEMENT OF MUNICIPAL COURT ACCOUNTS AND PROOF OF BALANCE
Fiscal Year Ended December 31, 1962

Balance - January 1, 1962		$ 476.35	
Receipts:			
Fines	$23,239.00		
Small Claims	356.96		
Writs, Executions, Etc.	184.04		
Refunds	162.76		
Miscellaneous	51.50		
Bail	16,294.84		
		40,289.10	
		$40,765.45	
Expenditures:			
Motor Vehicle Department	$13,852.73		
Bail	14,724.01		
Fish and Game Department	81.00		
Witness Fees	691.36		
Small Claims	242.50		
City of Portsmouth	8,000.00		
Office Supplies and Expenses	445.30		
Overpayments Refunded	9.20		
Department of Employment Security	81.00		
Bail Returned	545.00		
		38,672.10	
Balance - December 31, 1962			$2,093.35

PROOF OF BALANCE

Balance in the First National Bank of Portsmouth - Per Statement December 31, 1962	$ 1,389.69		
Less: Outstanding Checks	1,057.32		
		$ 332.37	
Cash on Hand		35.15	
Balance in the New Hampshire National Bank of Portsmouth - Per Statement December 31, 1962	$ 2,225.83		
Less: Outstanding Checks	500.00		
		1,725.83	
Reconciled Balance - December 31, 1962			$2,093.35

Exhibit H-2

CITY OF PORTSMOUTH

PARKING METER ACCOUNT — STATE OF ACCOUNT

Fiscal Year Ended December 31, 1962

Unappropriated Surplus - January 1, 1962		$ 647.17	
Receipts:			
Collections	$56,349.45		
Broken Meters & Miscellaneous Reimbursements	120.10		
		56,469.55	
		$57,116.72	
Charges:			
Salaries of Officers and Clerk	$14,070.05		
Retirement	602.88		
Meter Repairs	1,901.18		
Meter Repair Salary	5,864.53		
Parking Area Expense	6,599.17		
Public Safety Signs	10,650.17		
Insurance	385.94		
Bank Counting Charge	900.00		
New Jeep	1,690.00		
New Meters	3,304.73		
Jeep Maintenance	2.05		
Meter Takens	2,150.00		
Paid Holidays	466.60		
High-Hanover Parking Area	4,245.37		
		52,832.67	
Unappropriated Surplus - December 31, 1962			$4,284.05

Pease Air Force Base

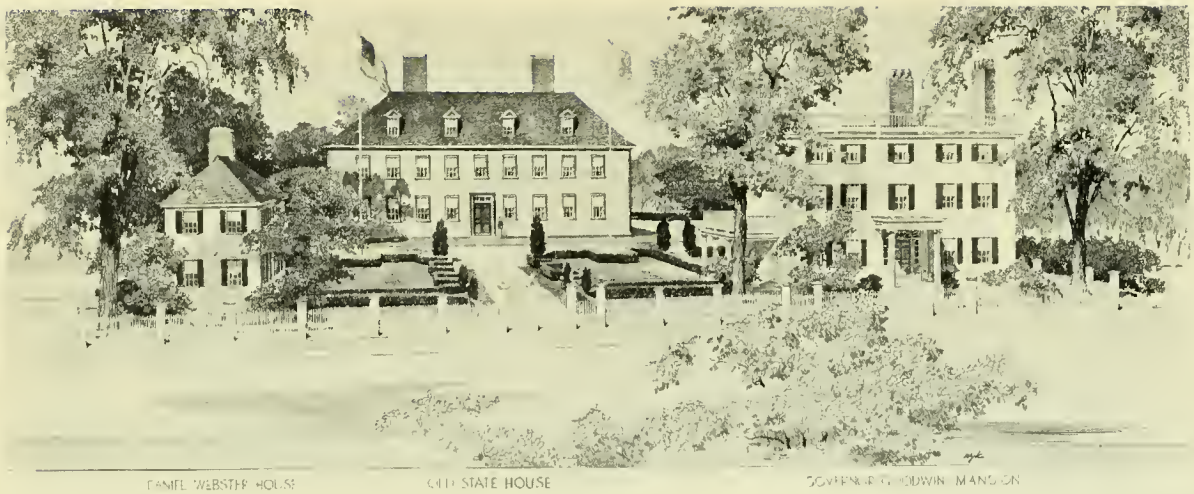
B-47 In Flight — Clean lines and gently swept-back wing characterize the Strategic Air Command's B-47 in flight. Plane carries a crew of three.

Air Force Alert Facility — Pease Air Force Base

(Official Photographs - USAF)

Sentry Dog Training — Pease Air Force Base

Strawbery Banke



Artist's rendering of proposed "State House Group" to be located within Strawbery Banke Propect Area.

Site Plan of proposed Strawbery Banke Area as acquired through Urban Renewal - Portsmouth Housing Authority.

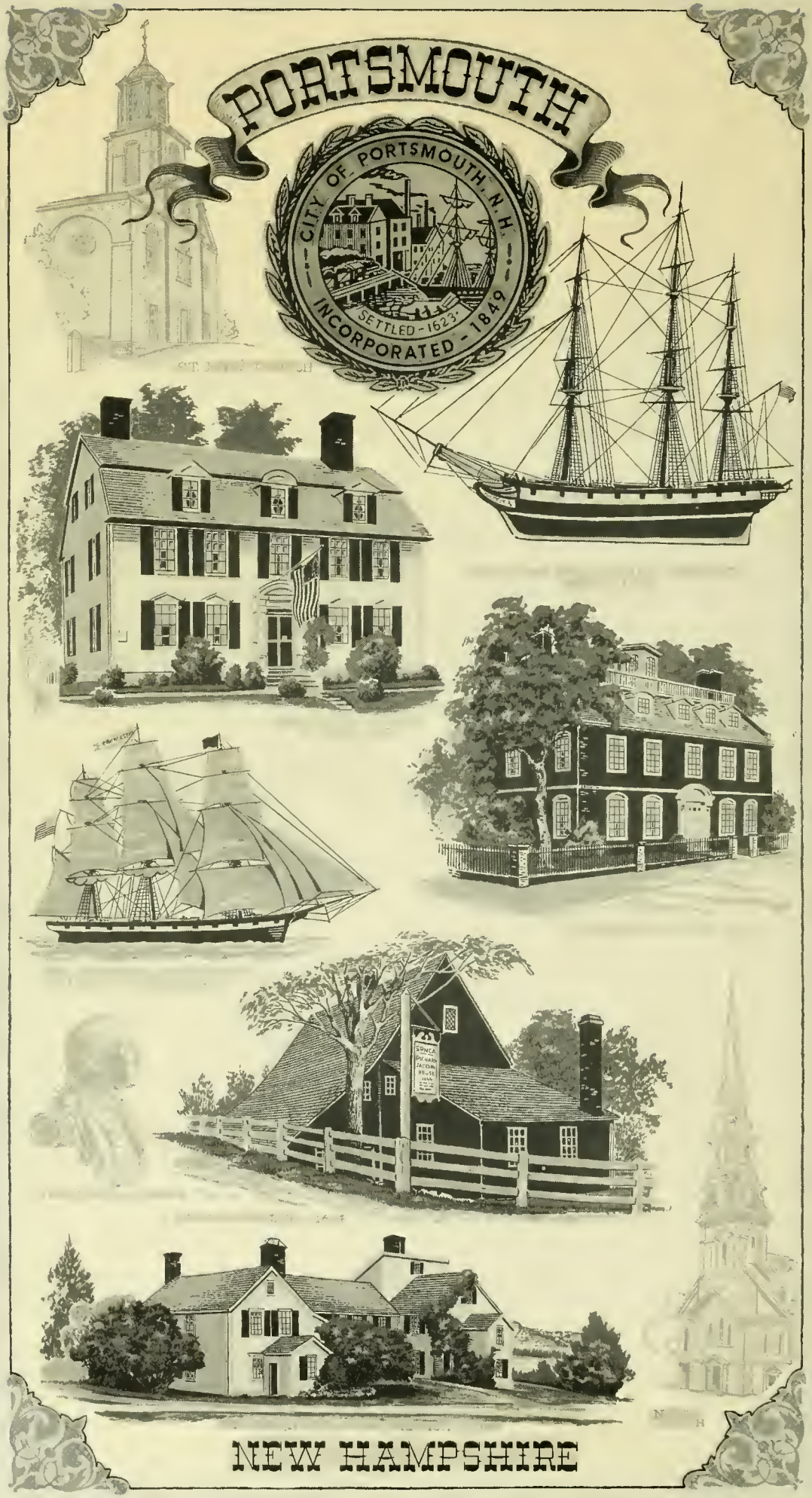
Directory of City Offices

FIRE 436-1127

Administration, General	436-4125
Ambulance	436-1127
Assessments	436-1117
Auto Permits	436-1124
Beano Licenses	436-2145
Bicycle Licenses	436-0013
Bills and Accounts	436-8222
Birth Certificates	436-0013
Building Permits	436-5867
Cemetery	436-0176
City Council	436-4125
Dance Licenses	436-0013
Civil Defense	436-8222
Death Certificates	436-0013
Sewers	436-0176
Dog Licenses	436-0013
Elections	436-0013
Engineering, City	436-0176
Garbage Collection	436-0176
Health, Public	436-6015
Housing, Low-rent, Public	436-4310
Library	436-5724
Marriage Certificates	436-0013
Milk, Licenses and Inspections	436-4125
Mortgages and Conditional Sales	436-0013
Nursing, Public Health	436-0815
Oil Burner, Inspection	436-1127

POLICE 436-2145

Ordinances & Resolutions	436-0013
Parks	436-0176
Payments by the City	436-8222
Personnel, City	436-4125
Planning, City	436-5869
Plumbing Permits-Licenses	436-0200
Purchasing	436-4125
Recreation	436-4256
Refuse Collection	436-0176
Red Cross	436-2600
Sanitation	436-0176
Schools	436-2434
School Nurse	436-2601
Selective Service Registration	436-0013
Snow Plowing and Sanding	436-0176
Street Lights burned out	436-4125
Street Maintenance	436-0176
Tax Collection	436-1124
Taxicab Permits	436-0013
Treasury Information	436-8121
Urban Renewal & Redevelopment	436-3217
Water	436-0176
Water Bills	436-2436
Welfare	436-1925
Weights and Measures	436-3902
Zoning	436-5869


PORTSMOUTH
CITY OF PORTSMOUTH, N.H.
SETTLED - 1623
INCORPORATED - 1849
NEW HAMPSHIRE